

State of California  
Department of Community Services and Development

Weatherization Assistance Program  
for Low-Income Persons



DRAFT

2010 State Plan and Application  
to the  
U.S. Department of Energy

April 19, 2010

Arnold Schwarzenegger  
Governor  
State of California

Kim Belshé  
Secretary  
California Health and  
Human Services Agency

Lloyd Throne  
Director  
Department of Community  
Services and Development

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<b>Application for Federal Assistance SF-424</b>		Version 02
<b>*1. Type of Submission:</b>  <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> <b>* If Revision, select appropriate letter(s)</b>  <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <b>*Other (Specify)</b> _____ <input type="checkbox"/> Revision	
<b>3. Date Received:</b> _____ <b>4. Applicant Identifier:</b> _____		
<b>5a. Federal Entity Identifier:</b> _____		<b>*5b. Federal Award Identifier:</b> _____
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> _____		<b>7. State Application Identifier:</b> _____
<b>8. APPLICANT INFORMATION:</b>		
<b>*a. Legal Name:</b> State of California		
<b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 680283471		<b>*c. Organizational DUNS:</b> 929578268
<b>d. Address:</b>		
<b>*Street 1:</b> <u>2389 Gateway Way Oaks</u> <b>Street 2:</b> _____ <b>*City:</b> <u>Sacramento</u> <b>County:</b> <u>Sacramento</u> <b>*State:</b> <u>CA</u> <b>Province:</b> _____ <b>*Country:</b> <u>USA</u> <b>*Zip / Postal Code</b> <u>95812</u>		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Community Services and Development		<b>Division Name:</b> Energy and Environmental Services
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <u>Mr.</u> <b>*First Name:</b> <u>Jason</u> <b>Middle Name:</b> _____ <b>*Last Name:</b> <u>Wimbley</u> <b>Suffix:</b> _____		
<b>Title:</b> Division Chief		
<b>Organizational Affiliation:</b>  		
<b>*Telephone Number:</b> 916-576-7129		<b>Fax Number:</b> _____
<b>*Email:</b> jwimbley@csd.ca.gov		

**Application for Federal Assistance SF-424**

Version 02

**\*9. Type of Applicant 1: Select Applicant Type:**

A.State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10 Name of Federal Agency:**

US Department of Energy

**11. Catalog of Federal Domestic Assistance Number:**

81.042

CFDA Title:

Weatherization Assistance for Low Income Persons

**\*12 Funding Opportunity Number:**

DE-FOA-0000216

\*Title:

Weatherization Assistance for Low Income Persons

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Statewide

**\*15. Descriptive Title of Applicant's Project:**

Weatherization Assistance for Low-Income Persons

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 05	*b. Program/Project: Statewide	
17. Proposed Project:		
*a. Start Date: 7/1/10	*b. End Date: 6/30/11	
18. Estimated Funding (\$):		
*a. Federal	4,917,928	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income		
*g. TOTAL	4,917,928	
19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____. <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.	*First Name: Lloyd	
Middle Name:		
*Last Name: Throne		
Suffix:		
*Title: Director		
*Telephone Number: 916-576-7109		Fax Number:
* Email: lthrone@csd.ca.gov		
*Signature of Authorized Representative:		*Date Signed:

**Application for Federal Assistance SF-424**

Version 02

**\*Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

# INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	<b>Type of Submission:</b> (Required): Select one type of submission in accordance with agency instructions. <ul style="list-style-type: none"> <li>• Preapplication</li> <li>• Application</li> <li>• Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date.</li> </ul>	10.	<b>Name Of Federal Agency:</b> (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
		11.	<b>Catalog Of Federal Domestic Assistance Number/Title:</b> Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
2.	<b>Type of Application:</b> (Required) Select one type of application in accordance with agency instructions. <ul style="list-style-type: none"> <li>• New – An application that is being submitted to an agency for the first time.</li> <li>• Continuation – An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals.</li> <li>• Revision – Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided.  A. Increase Award      B. Decrease Award  C. Increase Duration      D. Decrease Duration  E. Other (specify)</li> </ul>	12.	<b>Funding Opportunity Number/Title:</b> (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
		13.	<b>Competition Identification Number/Title:</b> Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
		14.	<b>Areas Affected By Project:</b> List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
3.	<b>Date Received:</b> Leave this field blank. This date will be assigned by the Federal agency.	15.	<b>Descriptive Title of Applicant's Project:</b> (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
4.	<b>Applicant Identifier:</b> Enter the entity identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.		
5a.	<b>Federal Entity Identifier:</b> Enter the number assigned to your organization by the Federal Agency, if any.	16.	<b>Congressional Districts Of:</b> (Required) 16a. Enter the applicant's Congressional District, and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5 <sup>th</sup> district, CA-012 for California 12 <sup>th</sup> district, NC-103 for North Carolina's 103 <sup>rd</sup> district. <ul style="list-style-type: none"> <li>• If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland.</li> <li>• If nationwide, i.e. all districts within all states are affected, enter US-all.</li> <li>• If the program/project is outside the US, enter 00-000.</li> </ul>
5b.	<b>Federal Award Identifier:</b> For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.		
6.	<b>Date Received by State:</b> Leave this field blank. This date will be assigned by the State, if applicable.	17.	<b>Proposed Project Start and End Dates:</b> (Required) Enter the proposed start date and end date of the project.
7.	<b>State Application Identifier:</b> Leave this field blank. This identifier will be assigned by the State, if applicable.	18.	<b>Estimated Funding:</b> (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
8.	<b>Applicant Information:</b> Enter the following in accordance with agency instructions: a. <b>Legal Name:</b> (Required): Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. b. <b>Employer/Taxpayer Number (EIN/TIN):</b> (Required): Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. c. <b>Organizational DUNS:</b> (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. d. <b>Address:</b> Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US). e. <b>Organizational Unit:</b> Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the	19.	<b>Is Application Subject to Review by State Under Executive Order 12372 Process?</b> Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	assistance activity, if applicable.		State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State																								
	f. Name and contact information of person to be contacted on matters involving this application: Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.	20.	Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.  If yes, include an explanation on the continuation sheet.																								
9.	Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions.	21.	Authorized Representative: (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant. A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)																								
	<table border="1"> <tr> <td>A. State Government</td><td>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)</td></tr> <tr> <td>B. County Government</td><td>N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)</td></tr> <tr> <td>C. City or Township Government</td><td>O. Private Institution of Higher Education</td></tr> <tr> <td>D. Special District Government</td><td>P. Individual</td></tr> <tr> <td>E. Regional Organization</td><td>Q. For-Profit Organization (Other than Small Business)</td></tr> <tr> <td>F. U.S. Territory or Possession</td><td>R. Small Business</td></tr> <tr> <td>G. Independent School District</td><td>S. Hispanic-serving Institution</td></tr> <tr> <td>H. Public/State Controlled Institution of Higher Education</td><td>T. Historically Black Colleges and Universities (HBCUs)</td></tr> <tr> <td>I. Indian/Native American Tribal Government (Federally Recognized)</td><td>U. Tribally Controlled Colleges and Universities (TCCUs)</td></tr> <tr> <td>J. Indian/Native American Tribal Government (Other than Federally Recognized)</td><td>V. Alaska Native and Native Hawaiian Serving Institutions</td></tr> <tr> <td>K. Indian/Native American Tribally Designated Organization</td><td>W. Non-domestic (non-US) Entity</td></tr> <tr> <td>L. Public/Indian Housing Authority</td><td>X. Other (specify)</td></tr> </table>	A. State Government	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)	B. County Government	N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)	C. City or Township Government	O. Private Institution of Higher Education	D. Special District Government	P. Individual	E. Regional Organization	Q. For-Profit Organization (Other than Small Business)	F. U.S. Territory or Possession	R. Small Business	G. Independent School District	S. Hispanic-serving Institution	H. Public/State Controlled Institution of Higher Education	T. Historically Black Colleges and Universities (HBCUs)	I. Indian/Native American Tribal Government (Federally Recognized)	U. Tribally Controlled Colleges and Universities (TCCUs)	J. Indian/Native American Tribal Government (Other than Federally Recognized)	V. Alaska Native and Native Hawaiian Serving Institutions	K. Indian/Native American Tribally Designated Organization	W. Non-domestic (non-US) Entity	L. Public/Indian Housing Authority	X. Other (specify)		
A. State Government	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)																										
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L. Public/Indian Housing Authority	X. Other (specify)																										



## Budget Information - Non Construction Programs

Section A - Budget Summary					New or Revised Budget		
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds			Federal (e)	Non-Federal (f)	Total (g)
1. DOE WAP	81.042				\$4,917,928		\$4,917,928
2. DOE WAP	81.042				\$14,161,143		\$14,161,143
3. DOE WAP	81.042				\$7,534		\$7,534
4. DOE WAP	81.042				\$394,671		\$394,671
5. Totals		\$0	\$0	\$0	\$19,481,276	\$0	\$19,481,276
Section B - Budget Categories							
Grant Program, Function or Activity				Total (5)			
6. Object Class Categories		Estimated Unobligated Funds		Grant Program, Function or Activity			
		(1) Grantee Administration	(2) Subgrantee Admin	(3) Grantee T&TA	(4) Subgrantee T&TA		
a. Personnel		\$208,106					\$208,106
b. Fringe Benefits		\$58,707					\$58,707
c. Travel		\$8,400		\$54,100			\$62,500
d. Equipment							\$0
e. Supplies		\$3,513					\$3,513
f. Contractual		\$138,500	\$973,650	\$863,100	\$1,260,607		\$3,235,857
g. Construction							\$0
h. Other							\$0
i. Total Direct Charges (sum of 6a-6h)		\$417,226	\$973,650	\$917,200	\$1,260,607		\$3,568,683
j. Indirect Charges		\$536,727		\$1,179,901			\$1,716,628
k. Totals (sum of 6i-6j)		\$953,953	\$973,650	\$2,097,101	\$1,260,607		\$5,285,311
7. Program Income							\$0

# Budget Information - Non Construction Programs

OMB Approval No. 0348-0044

Section A - Budget Summary						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.						\$0
2.						\$0
3.						\$0
4.						\$0
5.	Totals	\$0	\$0	\$0	\$0	\$0
Section B - Budget Categories						
6. Object Class Categories		Grant Program, Function or Activity				Total (5)
		(1) Program Operations	(2) Health & Safety	(3) Vehicles & Equipment	(4) Liability Insurance	
a. Personnel						\$0
b. Fringe Benefits						\$0
c. Travel						\$0
d. Equipment						\$0
e. Supplies						\$0
f. Contractual		\$10,496,974	\$3,548,991		\$150,000	\$14,195,965
g. Construction						\$0
h. Other						\$0
i. Total Direct Charges (sum of 6a-6h)		\$10,496,974	\$3,548,991	\$0	\$150,000	\$14,195,965
j. Indirect Charges						\$0
k. Totals (sum of 6i-6j)		\$10,496,974	\$3,548,991	\$0	\$150,000	\$14,195,965
7. Program Income						\$0

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SF-424A (Rev. 4-92)

Prescribed by OMB Circular A-102

# Budget Information - Non Construction Programs

OMB Approval No. 0348-0044

Section A - Budget Summary						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.						\$0
2.						\$0
3.						\$0
4.						\$0
5. Totals		\$0	\$0	\$0	\$0	\$0
Section B - Budget Categories						
6. Object Class Categories	Grant Program, Function or Activity					Total (5)
	(1) Leveraging	(2) Financial Audits	(3)	(4)		
a. Personnel						\$0
b. Fringe Benefits						\$0
c. Travel						\$0
d. Equipment						\$0
e. Supplies						\$0
f. Contractual	\$0					\$0
g. Construction						\$0
h. Other						\$0
i. Total Direct Charges (sum of 6a-6h)	\$0	\$0	\$0	\$0	\$0	\$0
j. Indirect Charges						\$0
k. Totals (sum of 6i-6j)	\$0	\$0	\$0	\$0	\$0	\$0
7. Program Income						\$0

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## ***Budget Explanation***

### Carryover

- The \$7,534 carryover represents funds from PY 2007 and is entirely allocated to Program Operations.
- The \$394,671 carryover represents the entire PY 2008 funds allocated to VICS who was suspended. The funds were allocated as follows: Administration - \$19,697, T&TA - \$10,370, Program Operations - \$364,604. The funds are being reallocated on an interim basis to CES, Maravilla, and PACE.
- The \$14,563,348 carryover represents the PY 2009 and supplemental grants. The funds were allocated as follows: Administration - \$1,435,811, T&TA - \$2,470,727, Program Operations - \$10,656,810. Ramp up activities and work performed for DOE ARRA took precedence.

### Personnel

Positions to be supported under the proposed award and brief descriptions of the duties of professionals:

<b>Position</b>	<b>Description of Duties</b>
Staff Services Manager III	Program Management
Staff Services Manager II	Program Management
Staff Services Manager I	Technical Support Management
Assoc. Govt. Program Analyst (3)	Technical Support
Staff Services Analyst	Technical Support
Staff Services Manager I (2)	Field Operations Management
Assoc. Govt. Program Analysts (8)	Field Operations
Accounting Officer	Fiscal Management
Budget Officer	Fiscal Management
Staff Services Analyst (2)	Support Services
Executive Secretary	Support Services
Senior Information Systems Analyst	IT Development
Staff Information Systems Analyst	IT Development
Staff Programmer Analyst	IT Development
Assoc Information System Analyst	IT Development

Direct Personnel Compensation:

<b>Position</b>	<b>Salary/Range</b>	<b>Time</b>	<b>Direct Pay</b>
Staff Services Manager III	\$89,688	2% FT	\$1,794
Staff Services Manager II	\$80,724	2% FT	\$1,614
Staff Services Manager I	\$73,524	15% FT	\$11,029

Assoc. Govt. Program Analyst (3)	\$64,176	15% FT	\$28,879
Staff Services Analyst	\$53,352	15% FT	\$8,003
Staff Services Manager I	\$73,524	15% FT	\$22,057
Assoc. Govt. Program Analysts (8)	\$64,176	15% FT	\$77,010
Accounting Officer	\$58,800	7.5% FT	\$4,410
Budget Officer	\$73,524	7.5% FT	\$5,514
Staff Services Analyst (2)	\$48,264	7.5% FT	\$7,240
Executive Secretary	\$47,952	5% FT	\$2,398
Senior Information Systems Analyst	\$85,308	5% FT	\$4,265
Staff Information Systems Analyst (3)	\$77,592	5% FT	\$11,639
Staff Programmer Analyst (3)	\$77,592	5% FT	\$11,639
Assoc Information System Analyst (3)	\$70,764	5% FT	\$10,615
Total Direct Personnel Compensation			\$208,106

### Fringe Benefits

The fringe benefit rate is based upon actual percentages used to pay for benefits of all State employees. The total amount of fringe benefits is calculated based upon a prorated amount of the annual salary of each classification that is attributable to DOE activities.

Benefit	Rate
Retirement	12.07%
Payroll Taxes	7.50%
Medical Insurances	7.73%
Other Benefits	.91%
Total Fringe Benefit Rate	28.21%

Position	Direct Pay	Rate	Benefit
Staff Services Manager III	\$89,688	28.21%	\$506
Staff Services Manager II	\$80,724	28.21%	\$455
Staff Services Manager I	\$73,524	28.21%	\$3,111
Assoc. Govt. Program Analyst (3)	\$64,176	28.21%	\$8,148
Staff Services Analyst	\$53,352	28.21%	\$2,258
Staff Services Manager I	\$73,524	28.21%	\$6,222
Assoc. Govt. Program Analysts (8)	\$64,176	28.21%	\$21,726
Accounting Officer	\$58,800	28.21%	\$1,244
Budget Officer	\$73,524	28.21%	\$1,556
Staff Services Analyst (2)	\$48,264	28.21%	\$2,042
Executive Secretary	\$47,952	28.21%	\$676
Senior Information Systems Analyst	\$85,308	28.21%	\$1,203
Staff Information Systems Analyst (3)	\$77,592	28.21%	\$3,283
Staff Programmer Analyst (3)	\$77,592	28.21%	\$3,283
Assoc Information System Analyst (3)	\$70,764	28.21%	\$2,994

Total Fringe Benefits	\$58,707
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Travel

Proposed travel:

Purpose of Trip	Number of Trips	Average Cost per Trip	Total
Energy OutWest Regional Meeting (Out-of-State)	2	\$1,800	\$3,600
NASCSP and DOE State Managers Meetings (Out-of-State)	2	\$2,350	\$4,700
PG&E Energy Training Center	14	\$985.71	\$13,800
Monitoring	40	\$1,010	\$40,400
Total Travel			\$62,500

Materials and Supplies

Supplies to be purchased and justification of need:

General Category	Justification	Cost
General office supplies	Normal business operations	\$3,513

Contracts and Subgrants

Name of Proposed Sub	Basis of Cost	Total Cost
Wx Service Providers	Net allocation after Grantee admin and T&TA; Allocated by 3-factor formula; see Subgrantee Information for Provider allocation breakdown (Pages 14-33)	\$16,430,222
Third Party Inspections	Weatherized unit inspections	119,200
Third Party Field Training	Provide field training to Subgrantees	250,000
Third Party Technical Assistance	Provide technical assistance to Grantee and Subgrantees	37,200
Third Party IT Development	Update to existing software package for Subgrantee reporting	138,500
Third Party Trainer	Provide database training to Grantee staff	4,000
Third Party Trainer	Provide Renovator training to Grantee staff	3,000
Training Center Upgrades	Update large-scale props for program training purposes	449,700
Total Contracts and Subgrants		\$17,431,822

Indirect Costs

2009 PCA Code	Account	2009 Actual Expenditures YTD <sup>1</sup>		2010 Budget Estimate	
Total DOE Expenditures		\$621,746		\$1,506,058	
Direct Costs					
25009	Salaries & Benefits	34,016	5.5%	266,813	8.7%
25009	Travel	2,523	0.4%	8,400	0.3%
25009	Equipment	3,583	0.6%		
25009	Supplies	2,512	7.4%	3,513	0.1%
25009	Other Direct Costs	5,537	0.9%	138,500	4.5%
25109	Salaries & Benefits	24,576	4.0%		
25109	Travel	2,466	0.4%	61,100	2.0%
25109	Supplies				
25109	Other Direct Costs			856,100	28.1%
Total Direct Costs		75,213	19.1%	1,334,426	43.7%
Indirect Costs – Departmental Services					
25009	Other – Dept Svs	17,363	2.8%		
25009	Indirect Distrib Cost	298,209	48.0%		
25009	Rent-Bldg/Grand-St	58,995	9.5%		
25109	Other – Dept Svs	8,730	1.4%		
25109	Indirect Distrib Costs	163,236	26.3%		
Total Indirect Costs		\$546,533	87.9%	\$1,716,628	56.3%

Indirect Cost Account	Direct Total	Indirect Rate	Total Indirect Costs
Total DOE Expenditures	\$3,051,054	56.2634%	\$1,716,628

<sup>1</sup> Because the 2009 program year has not been closed out, the expenditures were projected based upon actual expenditures as of 3/31/10.

## Subgrantee Information

<b>Subgrantee</b>	Amador-Tuolumne Community Action Agency (ATCAA)		
<b>Address</b>	935 South State Highway 49		
<b>City</b>	Jackson CA 95642		
<b>Executive Director</b>	Shelly Hance		
<b>Phone</b>	(209) 223-1485	<b>Ext.</b>	<b>Fax</b> (209) 223-4178
<b>Email</b>	shance@atcaa.org		
<b>Energy Coordinator</b>	Garry Swaffar		
<b>Phone</b>	(209) 223-1485	<b>Ext.</b>	<b>Fax</b> (209) 223-4178
<b>Email</b>	gswaffar@atcaa.org		

<b>Funds (tentative)</b>	\$112,418	<b>Units (tentative)</b>	39
<b>Service Area</b>	Amador, Calaveras, and Tuolumne Counties		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	03 19		

<b>Subgrantee</b>	Campesinos Unidos, Inc.		
<b>Address</b>	P.O. Box 39		
<b>City</b>	Brawley CA 92227		
<b>Executive Director</b>	Jose Lopez		
<b>Phone</b>	(760) 344-4500	<b>Ext.</b>	<b>Fax</b> (760) 344-0322
<b>Email</b>	cuicsbg@brawleyonline.com		
<b>Energy Program Director</b>	Toni Carrillo		
<b>Phone</b>	(760) 344-4500	<b>Ext.</b>	<b>Fax</b> (760) 344-0322
<b>Email</b>	tonic@cuibrawley.com		

<b>Funds (tentative)</b>	\$573,404	<b>Units (tentative)</b>	198
<b>Service Area</b>	Imperial and San Diego Counties, Energy Area A		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	49 50 51 52 53		



## Subgrantee Information

<b>Subgrantee</b>	Central Coast Energy Services, Inc.		
<b>Address</b>	PO Box 2707		
<b>City</b>	Watsonville CA 95077-2707		
<b>Executive Director</b>	Dennis Osmer		
<b>Phone</b>	(831) 761-7081	<b>Ext.</b>	<b>Fax</b> (831) 761-1747
<b>Email</b>	dennis@energyservices.org		
<b>Program Manager</b>	Jake Lewandowski		
<b>Phone</b>	(831) 761-7081	<b>Ext.</b>	<b>Fax</b> (831) 761-1747
<b>Email</b>	jake@energyservices.org		

<b>Funds (tentative)</b>	\$399,586	<b>Units (tentative)</b>	138
<b>Service Area</b>	Monterey, San Benito and Santa Cruz Counties, Santa Clara Southern Area		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	14 17		

<b>Subgrantee</b>	Central Valley Opportunity Center, Inc. (CVOC)		
<b>Address</b>	P.O. Box 1389		
<b>City</b>	Winton CA 95388		
<b>Executive Director</b>	Ernie Flores		
<b>Phone</b>	(209) 357-0062	<b>Ext.</b>	<b>Fax</b> (209) 357-0071
<b>Email</b>	eflores@cvoc.org		
<b>Program Manager</b>	Jean Warren		
<b>Phone</b>	(209) 357-0062	<b>Ext.</b>	<b>Fax</b> (209) 357-0071
<b>Email</b>	jwarren@cvoc.org		

<b>Funds (tentative)</b>	\$280,775	<b>Units (tentative)</b>	97
<b>Service Area</b>	Stanislaus County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	18 19		

## Subgrantee Information

<b>Subgrantee</b>	City of Berkeley		
<b>Address</b>	2180 Milvia Street, Second Floor		
<b>City</b>	Berkeley CA 94704		
<b>Executive Director</b>	Andrew King		
<b>Phone</b>	(510) 987-5434	<b>Ext.</b>	<b>Fax</b> (510) 644-8618
<b>Email</b>	aking@ci.berkeley.ca.us		
<b>Energy Officer</b>	Kathryn Hoover		
<b>Phone</b>	(510) 981-5410	<b>Ext.</b>	<b>Fax</b> (510) 644-8618
<b>Email</b>	khoover@ci.berkeley.ca.us		

<b>Funds (tentative)</b>	\$73,959	<b>Units (tentative)</b>	25
<b>Service Area</b>	Alameda County serving Albany, Berkeley, and Emeryville		
<b>Organization Type</b>	City government	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	09 10		

<b>Subgrantee</b>	Community Action Agency of Butte Co., Inc.		
<b>Address</b>	2255 Del Oro Avenue		
<b>City</b>	Oroville CA 95965		
<b>Executive Director</b>	Thomas Tenorio		
<b>Phone</b>	(530) 538-7559	<b>Ext.</b>	<b>Fax</b> (530) 533-7470
<b>Email</b>	ttenorio@buttecaa.com		
<b>Program Manager</b>	Rae Rush		
<b>Phone</b>	(530) 538-7534	<b>Ext.</b>	<b>Fax</b> (530) 538-7214
<b>Email</b>	rrush@buttecaa.com		

<b>Funds (tentative)</b>	\$193,988	<b>Units (tentative)</b>	67
<b>Service Area</b>	Butte County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	02 04		

## Subgrantee Information

<b>Subgrantee</b>	Community Action Agency of San Mateo County, Inc.		
<b>Address</b>	673 E. Brokaw Road		
<b>City</b>	San Jose CA 95112		
<b>Executive Director</b>	William Parker		
<b>Phone</b>	(408) 920-3953	<b>Ext.</b>	<b>Fax</b> (650) 595-5376
<b>Email</b>	wparker@baprc.com		
<b>Programs Manager</b>	Diane Shakoor		
<b>Phone</b>	(408) 920-3953	<b>Ext.</b>	<b>Fax</b> (650) 595-5376
<b>Email</b>	dshakoor@caasm.org		

<b>Funds (tentative)</b>	\$193,526	<b>Units (tentative)</b>	67
<b>Service Area</b>	San Mateo and Santa Clara County Northern Area		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	12 14		

<b>Subgrantee</b>	Community Action Commission of Santa Barbara County		
<b>Address</b>	5638 Hollister Avenue, Suite 230		
<b>City</b>	Goleta CA 93117		
<b>Executive Director</b>	Fran Forman		
<b>Phone</b>	(805) 964-8857	<b>Ext.</b>	<b>Fax</b> (805) 683-5872
<b>Email</b>	fforman@cacsb.com		
<b>Director of Env. Serv.</b>	Mike Culbertson		
<b>Phone</b>	(805) 964-8857	<b>Ext.</b>	<b>Fax</b> (805) 964-6798
<b>Email</b>	mculbertson@cacsb.com		

<b>Funds (tentative)</b>	\$192,762	<b>Units (tentative)</b>	66
<b>Service Area</b>	Santa Barbara County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	23 24		

## Subgrantee Information

<b>Subgrantee</b>	Community Action Partnership of Kern Co.		
<b>Address</b>	300 19th Street		
<b>City</b>	Bakersfield CA 93301-4502		
<b>Executive Director</b>	Jeremy Tobias		
<b>Phone</b>	(661) 336-5236	<b>Ext.</b>	<b>Fax</b> (661) 322-2237
<b>Email</b>	jtobias@capk.org		
<b>Wx Manager</b>	Loretta Andrews		
<b>Phone</b>	(661) 336-5203	<b>Ext.</b>	<b>Fax</b> (661) 336-5263
<b>Email</b>	landrew@capk.org		

<b>Funds (tentative)</b>	\$546,569	<b>Units (tentative)</b>	189
<b>Service Area</b>	Kern County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	20 22		

<b>Subgrantee</b>	Community Action Partnership of Orange County		
<b>Address</b>	7180 Lampson Avenue		
<b>City</b>	Garden Grove CA 92841		
<b>Executive Director</b>	Buddy Ray		
<b>Phone</b>	(714) 897-6670	<b>Ext.</b>	<b>Fax</b> (714) 894-5404
<b>Email</b>	bray@capoc.org		
<b>Wx Director</b>	Kathy Kifaya		
<b>Phone</b>	(714) 897-6670	<b>Ext.</b>	<b>Fax</b> (714) 894-5404
<b>Email</b>	kkifaya@capoc.org		

<b>Funds (tentative)</b>	\$644,327	<b>Units (tentative)</b>	222
<b>Service Area</b>	Orange County		
<b>Organization Type</b>	Local Action Agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	40 42 44 46 47 48		

## Subgrantee Information

<b>Subgrantee</b>	Community Action Partnership of Riverside County		
<b>Address</b>	2038 Iowa Avenue, Suite B-102		
<b>City</b>	Riverside CA 92507		
<b>Executive Director</b>	Lois J. Carson		
<b>Phone</b>	(951) 955-4900	<b>Ext.</b>	<b>Fax</b> (951) 955-6506
<b>Email</b>	lcarson@capriverside.org		
<b>Deputy Director</b>	Maria Juarez		
<b>Phone</b>	(951) 955-4900	<b>Ext.</b>	<b>Fax</b> (951) 955-6506
<b>Email</b>	mjuarez@capriverside.org		

<b>Funds (tentative)</b>	\$754,024	<b>Units (tentative)</b>	260
<b>Service Area</b>	Riverside County		
<b>Organization Type</b>	County government	<b>Sources of Labor</b>	Subcontractors
<b>Congressional Districts</b>	41 44 45 49		

<b>Subgrantee</b>	Community Action Partnership of San Bernardino County		
<b>Address</b>	696 S Tippecanoe Ave		
<b>City</b>	San Bernardino CA 92415		
<b>Chief Executive Officer</b>	Patricia Nickols		
<b>Phone</b>	(909) 723-1514	<b>Ext.</b> 1514	<b>Fax</b> (909) 723-1509
<b>Email</b>	pnickols@capsbc.sbcounty.gov		
<b>EEES Program Manager</b>	John Newcomb		
<b>Phone</b>	(909) 723-1621	<b>Ext.</b>	<b>Fax</b> (909) 723-1629
<b>Email</b>	jnewc@capsbc.sbcounty.gov		

<b>Funds (tentative)</b>	\$905,757	<b>Units (tentative)</b>	313
<b>Service Area</b>	San Bernardino County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	25 26 41 42 43		

## Subgrantee Information

<b>Subgrantee</b>	Community Enhancement Services (CES)		
<b>Address</b>	16743 Schoenborn Street		
<b>City</b>	North Hills CA 91343		
<b>President</b>	Zigmund Vays		
<b>Phone</b>	(818) 894-8121	<b>Ext.</b>	<b>Fax</b> (818) 894-1329
<b>Email</b>	cesmnca@aol.com		
<b>Wx Program Manager</b>	Gennadiy Lukyanchuk		
<b>Phone</b>	(818) 894-8121	<b>Ext.</b>	<b>Fax</b>
<b>Email</b>	cesmnca@aol.com		

<b>Funds (tentative)</b>	\$963,205	<b>Units (tentative)</b>	332
<b>Service Area</b>	Los Angeles County, Energy Area A & D		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	25 26 27 28 29 30 31 33 34 35 36		

<b>Subgrantee</b>	Community Resource Project, Inc. (CRP)		
<b>Address</b>	250 Harris Avenue, Suite 6		
<b>City</b>	Sacramento CA 95838		
<b>Executive Director</b>	Louise Perez		
<b>Phone</b>	(916) 567-5220	<b>Ext.</b>	<b>Fax</b> (916) 567-5208
<b>Email</b>	lperez@cresource.org		
<b>Deputy Director</b>	Joan Graham		
<b>Phone</b>	(916) 567-5220	<b>Ext.</b>	<b>Fax</b> (916) 567-5208
<b>Email</b>	jgraham@cresource.org		

<b>Funds (tentative)</b>	\$852,072	<b>Units (tentative)</b>	294
<b>Service Area</b>	Sacramento, Sutter and Yuba Counties		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	02 03 04 05 10		

## Subgrantee Information

<b>Subgrantee</b>	Community Services & Employment Training, Inc. (CSET)		
<b>Address</b>	PO Box 1350		
<b>City</b>	Visalia CA 93279-1350		
<b>Executive Director</b>	Carolyn Rose		
<b>Phone</b>	(559) 732-4194	<b>Ext.</b>	<b>Fax</b> (559) 733-3971
<b>Email</b>	crose@cset.org		
<b>Assistant Director</b>	Lily Rivera-Graves		
<b>Phone</b>	(559) 732-4194	<b>Ext.</b>	<b>Fax</b> (559) 627-1674
<b>Email</b>	lrivera@cset.org		

<b>Funds (tentative)</b>	\$411,505	<b>Units (tentative)</b>	142
<b>Service Area</b>	Tulare County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	21		

<b>Subgrantee</b>	Contra Costa Emp. & Human Serv. Dept.		
<b>Address</b>	651 Pine Street, 4th Floor		
<b>City</b>	Concord CA 94553		
<b>Executive Director</b>	Pat Stroh		
<b>Phone</b>	(925) 646-5990	<b>Ext.</b>	<b>Fax</b> (925) 646-5901
<b>Email</b>	pstroh@cccscsd.org		
<b>Wx Manager</b>	Michael Angelo Silva		
<b>Phone</b>	(925) 335-1116	<b>Ext.</b>	<b>Fax</b> (925) 646-4450
<b>Email</b>			

<b>Funds (tentative)</b>	\$351,306	<b>Units (tentative)</b>	121
<b>Service Area</b>	Contra Costa County		
<b>Organization Type</b>	Public agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	07 10 11		

## Subgrantee Information

<b>Subgrantee</b>	County of Nevada Community Development Agency		
<b>Address</b>	950 Maidu Avenue		
<b>City</b>	Nevada City CA 95959		
<b>Executive Director</b>	Steven De Camp		
<b>Phone</b>	(530) 265-1340	<b>Ext.</b>	<b>Fax</b> (530) 265-9854
<b>Email</b>	steven.decamp@co.nevada.ca.us		
<b>Program Manager</b>	Debra Gould		
<b>Phone</b>	(530) 265-1340	<b>Ext.</b>	<b>Fax</b> (530) 265-9854
<b>Email</b>	debra.gould@co.nevada.ca.us		

<b>Funds (tentative)</b>	\$95,098	<b>Units (tentative)</b>	33
<b>Service Area</b>	Nevada County		
<b>Organization Type</b>	County government	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	04		

<b>Subgrantee</b>	Del Norte Senior Center		
<b>Address</b>	1765 Northcrest Drive		
<b>City</b>	Crescent City CA 95531		
<b>Executive Director</b>	Cynthia Brande		
<b>Phone</b>	(707) 464-3069	<b>Ext.</b>	<b>Fax</b> (707) 464-5096
<b>Email</b>	executivedirector@charter.net		
<b>Program Manager</b>	Eileen Silvey		
<b>Phone</b>	(707) 464-9013	<b>Ext.</b>	<b>Fax</b> (707) 464-5096
<b>Email</b>	energymanager@charter.net		

<b>Funds (tentative)</b>	\$38,901	<b>Units (tentative)</b>	13
<b>Service Area</b>	Del Norte County		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	01		



## Subgrantee Information

<b>Subgrantee</b>	Economic Opportunity Commi, of San Luis Obispo Co.		
<b>Address</b>	3970 Short Street, Suite 110		
<b>City</b>	San Luis Obispo CA 93401		
<b>Chief Executive Officer</b>	Elizabeth Steinberg		
<b>Phone</b>	(805) 541-4122	<b>Ext.</b>	<b>Fax</b> (805) 541-4188
<b>Email</b>	esteinberg@eocslo.org		
<b>Energy Programs Dir.</b>	Jim McNamara		
<b>Phone</b>	(805) 541-4122	<b>Ext.</b>	<b>Fax</b> (805) 541-4188
<b>Email</b>	jmcnamara@eocslo.org		
<b>Funds (tentative)</b>	\$114,447	<b>Units (tentative)</b>	40
<b>Service Area</b>	San Luis Obispo County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	22 23		

  

<b>Subgrantee</b>	Economic Opportunity Council of San Francisco		
<b>Address</b>	1426 Fillmore Street, Suite 301		
<b>City</b>	San Francisco CA 94115		
<b>Executive Director</b>	Nathaniel Mason		
<b>Phone</b>	(415) 749-5600	<b>Ext.</b>	<b>Fax</b> (415) 749-3956
<b>Email</b>	nmason@pacbell.net		
<b>Program Manager</b>	Bryan Hong		
<b>Phone</b>	(415) 749-6487	<b>Ext.</b>	<b>Fax</b> (415) 749-3956
<b>Email</b>	bhong@pacbell.net		
<b>Funds (tentative)</b>	\$319,355	<b>Units (tentative)</b>	110
<b>Service Area</b>	San Francisco County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	08 12		

## Subgrantee Information

<b>Subgrantee</b>	El Dorado County Department of Human Services		
<b>Address</b>	937 Spring Street		
<b>City</b>	Placerville CA 95667		
<b>Interim Executive Director</b>	Janet Walker-Conroy		
<b>Phone</b>	(530) 621-6150	<b>Ext.</b>	<b>Fax</b> (530) 295-2581
<b>Email</b>	jwconroy@co.el-dorado.ca.us		
<b>Energy Coordinator</b>	Celeste Cooney		
<b>Phone</b>	(530) 621-6150	<b>Ext.</b>	<b>Fax</b> (530) 295-2581
<b>Email</b>	ccooney@co.el-dorado.ca.us		

<b>Funds (tentative)</b>	\$153,381	<b>Units (tentative)</b>	53
<b>Service Area</b>	Alpine and El Dorado Counties		
<b>Organization Type</b>	County government	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	03 04		

<b>Subgrantee</b>	Fresno County Economic Opportunities Commission		
<b>Address</b>	1920 Mariposa Mall, Suite 300		
<b>City</b>	Fresno CA 93721		
<b>Executive Director</b>	Roger Palomino		
<b>Phone</b>	(559) 263-1010	<b>Ext.</b>	<b>Fax</b>
<b>Email</b>			
<b>Director of Operations</b>	George Egawa		
<b>Phone</b>	(559) 263-1041	<b>Ext.</b>	<b>Fax</b> (559) 485-3737
<b>Email</b>	george.egawa@fresnoeoc.org		

<b>Funds (tentative)</b>	\$808,183	<b>Units (tentative)</b>	279
<b>Service Area</b>	Fresno County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Subcontractors
<b>Congressional Districts</b>	18 19 20 21		

## Subgrantee Information

<b>Subgrantee</b>	Glenn County Human Resource Agency		
<b>Address</b>	420 East Laurel Street		
<b>City</b>	Willows CA 95988		
<b>Executive Director</b>	Kim Gaghagen		
<b>Phone</b>	(530) 934-6510	<b>Ext.</b>	<b>Fax</b> (530) 934-6650
<b>Email</b>	kgaghagen@hra.co.glenn.ca.us		
<b>Energy Programs Mgr.</b>	Bill Wathen		
<b>Phone</b>	(530) 934-6510	<b>Ext.</b>	<b>Fax</b> (530) 934-6650
<b>Email</b>	bwathen@hra.co.glenn.ca.us		

<b>Funds (tentative)</b>	\$66,199	<b>Units (tentative)</b>	23
<b>Service Area</b>	Colusa, Glenn and Trinity Counties		
<b>Organization Type</b>	County government	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	02		

<b>Subgrantee</b>	Great Northern Corporation		
<b>Address</b>	P.O. Box 20		
<b>City</b>	Weed CA 96094		
<b>Executive Director</b>	Paul Wagner		
<b>Phone</b>	(530) 938-4115	<b>Ext.</b>	<b>Fax</b> (530) 938-1040
<b>Email</b>	pcruize@sbcgloval.net		
<b>Program Manager</b>	Michael Flannery		
<b>Phone</b>	(530) 938-4115	<b>Ext.</b>	<b>Fax</b> (530) 938-1040
<b>Email</b>	energy@optech-center.com		

<b>Funds (tentative)</b>	\$123,183	<b>Units (tentative)</b>	43
<b>Service Area</b>	Siskiyou County		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	02		

## Subgrantee Information

<b>Subgrantee</b>	Inyo Mono Advocates of Community Action, Inc. (IMACA)		
<b>Address</b>	P.O. Box 845		
<b>City</b>	Bishop CA 93515		
<b>Executive Director</b>	Daniel Steinhagen		
<b>Phone</b>	(760) 873-8557	<b>Ext.</b>	<b>Fax</b> (760) 873-8182
<b>Email</b>	danielsteinhagen@imaca.net		
<b>Program Manager</b>	Spike Jackson		
<b>Phone</b>	(760) 873-8557	<b>Ext.</b>	<b>Fax</b> (760) 873-8182
<b>Email</b>	imaca.main@verizon.net		

<b>Funds (tentative)</b>	\$65,004	<b>Units (tentative)</b>	22
<b>Service Area</b>	Inyo and Mono Counties		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	25		

<b>Subgrantee</b>	Kings Community Action Organization, Inc.		
<b>Address</b>	1130 N. 11th Ave		
<b>City</b>	Hanford CA 93230		
<b>Executive Director</b>	David Droker		
<b>Phone</b>	(559) 582-4386	<b>Ext.</b>	<b>Fax</b> (559) 582-1536
<b>Email</b>	execdir@kcao.org		
<b>Energy &amp; Hsg. Oper. Mgr.</b>	Saul Leal		
<b>Phone</b>	(559) 582-4386	<b>Ext.</b>	<b>Fax</b> (559) 582-1536
<b>Email</b>	sleal@kcao.org		

<b>Funds (tentative)</b>	\$100,688	<b>Units (tentative)</b>	35
<b>Service Area</b>	Kings County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	20		

## Subgrantee Information

<b>Subgrantee</b>	Lassen County Economic Development Corp.		
<b>Address</b>	P.O. Box 850		
<b>City</b>	Westwood CA 96137		
<b>Executive Director</b>	Debbie Jennings		
<b>Phone</b>	(530) 256-3261	<b>Ext.</b>	<b>Fax</b> (530) 256-3531
<b>Email</b>	ledc@citilink.net		
<b>Energy Programs Mgr.</b>	Debbie Jennings		
<b>Phone</b>	(530) 256-3261	<b>Ext.</b>	<b>Fax</b> (530) 256-3531
<b>Email</b>	ledc.citilink.net		
<b>Funds (tentative)</b>	\$49,287	<b>Units (tentative)</b>	17
<b>Service Area</b>	Lassen		
<b>Organization Type</b>	County	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	04		

  

<b>Subgrantee</b>	Los Angeles County Area D - TBD		
<b>Address</b>			
<b>City</b>			
<b>Phone</b>		<b>Ext.</b>	<b>Fax</b>
<b>Email</b>			
<b>Phone</b>		<b>Ext.</b>	<b>Fax</b>
<b>Email</b>			
<b>Funds (tentative)</b>	\$1,567,723	<b>Units (tentative)</b>	541
<b>Service Area</b>	Los Angeles County		
<b>Organization Type</b>		<b>Sources of Labor</b>	
<b>Congressional Districts</b>	26 29 32 34 36 37 38 39 42 46		

## Subgrantee Information

<b>Subgrantee</b>	Maravilla Foundation		
<b>Address</b>	5729 East Union Pacific		
<b>City</b>	City of Commerce CA 90022		
<b>Director</b>	Alex Sotomayor		
<b>Phone</b>	(323) 869-4500	<b>Ext.</b>	<b>Fax</b> (323) 278-7788
<b>Email</b>	alexst@aol.com		
<b>Wx Program Manager</b>	Ed Ocampo		
<b>Phone</b>	(323) 869-4500	<b>Ext.</b>	<b>Fax</b> (323) 278-7788
<b>Email</b>	edward@maravilla.org		

<b>Funds (tentative)</b>	\$1,027,944	<b>Units (tentative)</b>	355
<b>Service Area</b>	Los Angeles County, Energy Area B & D		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	22 25 26 27 28 29 31 32 33 34 36 38		

<b>Subgrantee</b>	Mariposa County Department of Human Services		
<b>Address</b>	P.O. Box 39		
<b>City</b>	Mariposa CA 95338		
<b>Director</b>	James A Rydingsword		
<b>Phone</b>	(209) 966-2000	<b>Ext.</b>	<b>Fax</b> (209) 966-8251
<b>Email</b>	jrydings@mariposacounty.org		
<b>Contract Administrator</b>	Janet Gass		
<b>Phone</b>	(209) 966-3609	<b>Ext.</b>	<b>Fax</b> (209) 966-3519
<b>Email</b>	jgass@mariposacounty.org		

<b>Funds (tentative)</b>	\$27,806	<b>Units (tentative)</b>	10
<b>Service Area</b>	Mariposa County		
<b>Organization Type</b>	County government	<b>Sources of Labor</b>	Subcontractors
<b>Congressional Districts</b>	19		

## Subgrantee Information

<b>Subgrantee</b>	Merced County Community Action Agency		
<b>Address</b>	P.O. Box 2085		
<b>City</b>	Merced CA 95344-0085		
<b>Executive Director</b>	Brenda Callahan-Johnson		
<b>Phone</b>	(209) 723-4565	<b>Ext.</b>	<b>Fax</b> (209) 723-1543
<b>Email</b>	brenda@mercedcaa.org		
<b>Program Manager</b>	Mike Polinko		
<b>Phone</b>	(209) 723-4411	<b>Ext.</b>	<b>Fax</b> (209) 723-1543
<b>Email</b>	mpolinko@mercedcaa.org		
<b>Funds (tentative)</b>	\$315,963	<b>Units (tentative)</b>	109
<b>Service Area</b>	Madera and Merced Counties		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	18 19		

  

<b>Subgrantee</b>	Metropolitan Area Advisory Committee (MAAC)		
<b>Address</b>	1335 Third Ave		
<b>City</b>	Chula Vista CA 91911		
<b>President / CEO</b>	Antonio Pizano		
<b>Phone</b>	(619) 426-3595	<b>Ext.</b>	<b>Fax</b> (619) 426-2173
<b>Email</b>	rvasquez@maacproject.org		
<b>Program Manager</b>	Patti Bailey		
<b>Phone</b>	(619) 409-7588	<b>Ext.</b>	<b>Fax</b> (619) 409-7585
<b>Email</b>	pbailey@maacproject.org		
<b>Funds (tentative)</b>	\$274,532	<b>Units (tentative)</b>	95
<b>Service Area</b>	San Diego County, Energy Area B		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	49 50 51 52 53		

## Subgrantee Information

<b>Subgrantee</b>	North Coast Energy Services		
<b>Address</b>	P.O. Box 413		
<b>City</b>	Ukiah CA 95482-0413		
<b>Executive Director</b>	Linda McQueen		
<b>Phone</b>	(707) 463-0303	<b>Ext.</b>	<b>Fax</b> (707) 463-0637
<b>Email</b>	linda@pacific.net		
 <b>Phone</b>		<b>Ext.</b>	<b>Fax</b>
<b>Email</b>			
 <b>Funds (tentative)</b>	\$803,108	<b>Units (tentative)</b>	277
<b>Service Area</b>	Lake, Marin, Mendocino, Napa, Solano, Sonoma and Yolo Counties		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	01 02 03 07 10		

  

<b>Subgrantee</b>	Pacific Asian Consortium in Employment (PACE)		
<b>Address</b>	1055 Wilshire Boulevard, Suite 1475		
<b>City</b>	Los Angeles CA 90017		
<b>President / CEO</b>	Kerry Doi		
<b>Phone</b>	(213) 353-3982	<b>Ext.</b>	<b>Fax</b> (213) 989-3232
<b>Email</b>	kdoi@pacela.org		
<b>Project Director</b>	Lin Vong		
<b>Phone</b>	(213) 353-3982	<b>Ext.</b>	<b>Fax</b> (213) 989-3232
<b>Email</b>	lvong@pacela.org		
 <b>Funds (tentative)</b>	\$754,307	<b>Units (tentative)</b>	260
<b>Service Area</b>	Los Angeles County, Energy Area C & D		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	31 33 34 35 36 37 39 46		



## Subgrantee Information

<b>Subgrantee</b>	Plumas County Community Development Commission		
<b>Address</b>	P.O. Box 319		
<b>City</b>	Quincy CA 95971		
<b>Executive Director</b>	David Keller		
<b>Phone</b>	(530) 283-2466	<b>Ext.</b>	<b>Fax</b> (530) 283-2478
<b>Email</b>	dwc@plumascdc.org		
<b>Wx Program Manager</b>	David Mitchell		
<b>Phone</b>	(530) 283-2466	<b>Ext.</b>	<b>Fax</b> (530) 283-2478
<b>Email</b>	dmitchell@plumascdc.org		
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<b>Funds (tentative)</b>	\$44,134	<b>Units (tentative)</b>	15
<b>Service Area</b>	Plumas and Sierra Counties		
<b>Organization Type</b>	County government	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	04		
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<b>Subgrantee</b>	Project Go, Inc.		
<b>Address</b>	801 Vernon Street		
<b>City</b>	Roseville CA 95678-3149		
<b>Executive Director</b>	Lynda Timbers		
<b>Phone</b>	(916) 782-3443	<b>Ext.</b>	<b>Fax</b> (916) 782-1517
<b>Email</b>	projectgo@surewest.net		
<b>Program Manager</b>	Jennifer Durbin		
<b>Phone</b>	(916) 782-3443	<b>Ext.</b>	<b>Fax</b> (916) 782-1517
<b>Email</b>	projectgo@surewest.net		
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<b>Funds (tentative)</b>	\$110,369	<b>Units (tentative)</b>	38
<b>Service Area</b>	Placer County		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	04		

## Subgrantee Information

<b>Subgrantee</b>	Redwood Community Action Agency		
<b>Address</b>	904 G Street		
<b>City</b>	Eureka CA 95501		
<b>Executive Director</b>	Val Martinez		
<b>Phone</b>	(707) 269-2009	<b>Ext.</b>	<b>Fax</b> (707) 445-0884
<b>Email</b>	planning@rcaa.org		
<b>Energy Services Director</b>	Val Martinez		
<b>Phone</b>	(707) 444-3831	<b>Ext.</b>	<b>Fax</b> (707) 444-3662
<b>Email</b>	valmartinez@rcaa.org		
<b>Funds (tentative)</b>	\$187,137	<b>Units (tentative)</b>	65
<b>Service Area</b>	Humboldt and Modoc County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	01		

<b>Subgrantee</b>	Sacred Heart Community Services		
<b>Address</b>	1381 South First Street		
<b>City</b>	San Jose CA 95110		
<b>Executive Director</b>	Poncho Guevara		
<b>Phone</b>	(408) 278-2175	<b>Ext.</b>	<b>Fax</b>
<b>Email</b>	ponchog@sacredheartcs.org		
<b>Program Manager</b>	Darren Seaton		
<b>Phone</b>	(408) 278-2177	<b>Ext.</b>	<b>Fax</b>
<b>Email</b>	darrens@sacredheartcs.org		
<b>Funds (tentative)</b>	\$442,412	<b>Units (tentative)</b>	153
<b>Service Area</b>	Santa Clara County		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Subcontractors
<b>Congressional Districts</b>	11 14 15 16		

## Subgrantee Information

<b>Subgrantee</b>	San Joaquin Co. Dept. of Aging, Children's & Comm. Serv.		
<b>Address</b>	P.O. Box 201056		
<b>City</b>	Stockton CA 95201		
<b>Director</b>	Wendy Moore		
<b>Phone</b>	(209) 468-1650	<b>Ext.</b> 3805	<b>Fax</b> (209) 468-2207
<b>Email</b>	wmoore@sjgov.org		
<b>Program Manager</b>	Howard Estlin		
<b>Phone</b>	(209) 468-0439	<b>Ext.</b>	<b>Fax</b> (209) 468-2207
<b>Email</b>	sjcwx@sbcglobal.net		

<b>Funds (tentative)</b>	\$436,810	<b>Units (tentative)</b>	151
<b>Service Area</b>	San Joaquin County		
<b>Organization Type</b>	County government	<b>Sources of Labor</b>	Direct hire
<b>Congressional Districts</b>	11 18		

<b>Subgrantee</b>	Self-Help Home Improvement Project, Inc. (SHHIP)		
<b>Address</b>	3777 Meadow View Drive, Unit 100		
<b>City</b>	Redding CA 96002		
<b>Executive Director</b>	Keith Griffith		
<b>Phone</b>	(530) 378-6900	<b>Ext.</b>	<b>Fax</b> (530) 378-6910
<b>Email</b>	kgrif@shhip.org		
<b>Program Manager</b>	Scott Berg		
<b>Phone</b>	(530) 378-6900	<b>Ext.</b>	<b>Fax</b> (530) 378-6910
<b>Email</b>	sberg@shhip.com		

<b>Funds (tentative)</b>	\$260,001	<b>Units (tentative)</b>	90
<b>Service Area</b>	Shasta and Tehama Counties		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	02		

## Subgrantee Information

<b>Subgrantee</b>	Spectrum Community Services, Inc.		
<b>Address</b>	1435 Grove Way		
<b>City</b>	Hayward CA 94546		
<b>Executive Director</b>	Michael Sweeney		
<b>Phone</b>	(510) 881-0300	<b>Ext.</b>	<b>Fax</b> (510) 538-1395
<b>Email</b>	msweeney@spectrumcs.org		
<b>HEAP Supervisor</b>	Mark Smith		
<b>Phone</b>	(510) 889-0921	<b>Ext.</b>	<b>Fax</b> (510) 538-1395
<b>Email</b>	msmith@spectrumcs.org		

<b>Funds (tentative)</b>	\$447,040	<b>Units (tentative)</b>	154
<b>Service Area</b>	Alameda County except Albany, Berkeley and Emeryville		
<b>Organization Type</b>	Nonprofit	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	09 10 11 13		

<b>Subgrantee</b>	Ventura County Commmission on Human Concerns		
<b>Address</b>	621 Richmond Avenue		
<b>City</b>	Oxnard CA 93030		
<b>Interim Executive Dir.</b>	Socorro Lopez-Hanson		
<b>Phone</b>	(805) 436-4028	<b>Ext.</b>	<b>Fax</b> (805) 487-2512
<b>Email</b>	socorroh@ca-vc.org		
<b>Housing Serv. Mgr.</b>	Dave Olsen		
<b>Phone</b>	(805) 436-4034	<b>Ext.</b>	<b>Fax</b> (805) 487-2512
<b>Email</b>	daveo@ca-vc.org		

<b>Funds (tentative)</b>	\$212,177	<b>Units (tentative)</b>	73
<b>Service Area</b>	Ventura County		
<b>Organization Type</b>	Local action agency	<b>Sources of Labor</b>	Direct hire and subcontractors
<b>Congressional Districts</b>	23 24		

## ***Production Schedule***

	<b>Annual Total</b>
Weatherized Units (Total)	5,568
Reweatherized Units	56

### **Vehicles and Equipment \$5,000 or more Average Cost per Dwelling Unit (DOE Rules)**

A.	Total of Vehicles and Equipment Budget	\$0
B.	Total Units to be Weatherized, from Production Schedule above	5,568
C.	Units to be Reweatherized, from Production Schedule above	56
D.	Total Units to be Weatherized, plus Planned Reweatherized Units from Production Schedule above (B plus C)	5,624
E.	Average Vehicles and Equipment cost per Dwelling Unit (A divided by D)	\$0

### **Average Cost per Dwelling Unit (DOE Rules)**

F.	Total of Funds for Program Operations	\$14,060,115
G.	Total Units to be Weatherized, plus Planned Reweatherized Units from Production Schedule above (total from D above)	5,624
H.	Average Cost per Dwelling Unit, less Vehicles and Equipment (F divided by G)	\$2,500
I.	Average Cost per Dwelling Unit for Vehicles and Equipment (total from E)	\$0
J.	Total Average Cost per Dwelling Unit (H plus I)	\$2,500

## ***Estimated Energy Savings Algorithm***

<b>DOE Program</b>	<b>Amount</b>	<b>Line</b>
Total DOE State Weatherization Allocation	\$ 19,481,276	(a)
Total Cost associated with Administration, T&TA, Financial and Energy Audits or 15% of allocation	\$ 5,421,162	(b)
Subtract the amount entered in line (b) from line (a), for total funds available to weatherize homes	\$ 14,060,114	(c)
State Average Cost per Home or Nat'l WAP Program Year Average Cost per Home	\$ 2,500	(d)
Divide the amount entered on line (c) by the amount entered on line (d), for Total Estimated Homes to be Weatherized	5,624	(e)
Multiply (e) by 30.5 MBTU for Total Annual Estimated Energy Savings resulting from DOE funds	171,533	(f)
<b>All Funding Sources</b>		
Total funds used by the State to weatherize homes (DOE WAP, LIHEAP)	\$ 63,824,043	(g)
Total cost associated with the administration of Wx funds or 15% of total funds available to wx homes	\$ 9,573,606	(h)
Subtract the amount entered in line (h) from line (g), for total funds available to weatherize homes	\$ 54,250,437	(i)
State Average Cost per Home or Nat'l WAP Program Year Average Cost per Home	\$ 2,500	(j)
Divide the amount entered on line (i) by the amount entered on line (j), for Total Estimated Homes to be Weatherized	21,700	(k)
Multiply (k) by 30.5 MBTU for Total Annual Estimated Energy Savings resulting from all funding sources	661,855	(l)

## ***Training, Technical Assistance, and Monitoring Activities***

### **Training and Technical Assistance - Grantee**

#### **Training and Technical Assistance for Subgrantees**

Field Representatives provide both training and programmatic assistance during on-site visits and through ongoing telephone contact with the Subgrantees.

Program Analysts comprising the department's Technical Support Unit administer the oversight of the Weatherization Inspection Policy, provide technical assistance to staff and Subgrantees, develop training curriculum, and assess past and future training needs.

A third-party inspection contractor provides follow-up field training and technical assistance pertaining to the installation of weatherization measures, the quality and appropriateness of installed weatherization measures, infiltration reduction, and health and safety measures and develops training curriculum,. The contractor is also available by phone to any Subgrantee seeking technical assistance related to field issues.

#### **Training and Technical Assistance for Department Staff**

CSD staff is trained on an on-going basis to keep them abreast of contractual and policy changes. Ongoing training will be required for CSD staff to become proficient with the updated monitoring procedures. The monitoring tool continues to be developed and implemented in stages.

#### **Subgrantee Training Evaluation**

Field Representatives make annual monitoring visits and conduct report evaluation on an ongoing basis. One of the goals of report evaluation is to assess the need for training.

During the current program year, a unit inspection database is continuing to be developed to create reports specifically for determining and addressing training and technical assistance needs based upon results of third-party inspections and trend analysis.

## **Fiscal and Programmatic Training Development**

Webinars are developed as needed for key administrative and fiscal Subgrantee agency staff for separate tracking of funds, supporting documents and invoices, billing, contractual changes, independent audit reports, and internal controls.

## **Field Training Development**

The department has restructured the training requirements for Subgrantee and subcontractor field staff to ensure quality workmanship. Requirements have been stepped up to produce a sustainable work force.

## **Training and Technical Assistance - Subgrantee**

The training and technical assistance funds will be allocated to Subgrantees to provide the required training. The department allocates up to 2% of LIHEAP weatherization funds and up to 2% of ECIP funds for training purposes to supplement DOE's contribution. The training encompasses site-built and mobile homes.

## **New Training Series**

<b>Training Series</b>	<b>Delivery</b>
Pre-Weatherization	Online for candidate screening
Health & Safety	Online
Environmental Hazards (Lead-Safe Weatherization, Mold, Asbestos modules)	Online, video, followed by mobile training unit
Introduction to Weatherization	Online
Basic Weatherization	CSD-Approved Training Centers
Pre-Duct Blaster/Blower Door Diagnostics	Online
Duct Blaster/Blower Door Diagnostics	CSD-Approved Training Centers; followed by mobile training unit
Pre-Combustion Appliance Safety	Online
Combustion Appliance Safety	CSD-Approved Training Centers; followed by mobile training unit
Weatherization Energy Audit	Initial regional training; on-site by training contractor
Field Assessment	CSD-Approved Training Centers; on-site by training contractor
Quality Assurance/Inspection	CSD-Approved Training Centers; on-site by training contractor



Note: In-house training will no longer be an acceptable form of training in meeting the department's training requirements. It will only be viewed as supplemental on-the-job training.

**New Training Requirements for New Hires of Subgrantees and Subcontractors who Provide Basic Weatherization Services**

<b>Training Series</b>	<b>Crew</b>	<b>Assessor</b>	<b>Inspector</b>	<b>Field Supervisor</b>
Pre-Weatherization	X	X	X	X
Health & Safety	X	X	X	X
Environmental Hazards (Lead-Safe Weatherization, Mold, Asbestos, Regulatory Requirements modules)	X	X	X	X
Introduction to Weatherization	X	X	X	X
Basic Weatherization	X	X	X	X
Pre-Duct Blaster/Blower Door Diagnostics	X	X	X	X
Duct Blaster/Blower Door Diagnostics	X	X	X	X
Pre-Combustion Appliance Safety	X	X	X	X
Combustion Appliance Safety	X	X	X	X
Weatherization Energy Audit	X	X	X	X
Field Assessment		X		X
Quality Assurance/Inspection			X	X

**New Training Requirements for Existing Staff of Subgrantees and Subcontractors Who Provide Basic Weatherization Services**

All existing field staff of Subgrantees and subcontractors who provide basic weatherization services shall be required to take the Health & Safety and Environmental Hazards online training. Follow-up field training for Environmental Hazards will be conducted by the Mobile Training Center.

Existing field staff that completed classes prior to the dates listed below shall be required to take and pass an online test or attend the course series (online, classroom and field trainings):

- Basic Weatherization: November 2003
- Blower Door/Duct Blaster: April 2006
- Combustion Appliance Safety: April 2006

For existing field staff that have never completed training in Basic Weatherization or Duct Blaster/Blower Door Diagnostics, or for whom no training dates are recorded but have field experience, crews shall be required to follow the training plan described below:

- An on-line test must be taken.
- If not successful, the Subgrantee or Subcontractor shall be required to attend and complete the course series (online, classroom and field trainings).

For existing field staff for who no training dates for Combustion Appliance Safety have been recorded shall be required to take the full course series.

### **New Training Requirements for Specialty Subcontractors**

All Subcontractors who perform specialty work for Subgrantees and whose work involves combustion appliances shall be required to take the full course series for Combustion Appliance Safety if the Subgrantee will not be performing the combustion appliance safety testing.

### **EPA Certified Renovator Training**

All Subgrantees and subcontractors are required to have at least one Certified Renovator on staff. The department provided renovator training during Program Year 2009. In the future, training for additional employees can be obtained from any EPA-certified trainer available.

### **Additional Requirements**

No weatherization employee or subcontractor is allowed to conduct combustion appliance, blower door and duct leakage diagnostics without proper training.

Training logs are required to be maintained.

New employees are required to be trained in health and safety and environmental hazards practices within 30 days of employment and will not be allowed to enter a pre-1979 dwelling in any capacity until such training has been completed.

Personnel providing services to clients residing in pre-1979 HUD units must be trained in HUD-approved lead-safe weatherization practices before work can commence.

Subgrantees and subcontractors who perform basic weatherization services are encouraged to schedule additional refresher trainings as needed with the department's training contractor.

## **Monitoring**

### **Monitoring Program**

CSD will conduct on-site and in-house monitoring of Subgrantees to ensure that Subgrantee meet the performance goals, administrative standards, financial management requirement, and other requirements of the DOE WAP program. CSD's monitoring program consists of the following monitoring strategies:

- Third-party inspectors will conduct inspections of at least 5% of the completed dwelling units to monitor prioritization and feasibility of weatherization measures, job costs, quality of workmanship, material standards and review of client files. If the inspection reveals quality control or other problems, the percentage of units to inspect and frequency of inspections will increase until all issues are resolved.
- Field representatives conduct annual on-site monitoring of financial records, contractual compliance and client files including but not limited to verifying client and dwelling eligibility, diagnostic testing requirements, completeness and feasibility of measure installation. Field Representatives also identify methods, deficiencies, and successes in program operations and assess technical assistance needs to recommend appropriate training.
- Field representatives conduct in-house quarterly assessments including but not limited to an evaluation of Subgrantee's expenditure performance, adherence to budget restrictions, timeliness of reports and operational deficiencies. Noted concerns will be brought to the attention of the Executive Director and/or Board Chair for resolution that may result in an on-site visit or increased reporting such as comprehensive monthly evaluations.

- Field Representatives will conduct on-site visits as needed to follow-up on monitoring findings, investigate client/employee complaints, Whistleblower complaints or as deemed necessary.
- Auditors perform annual reviews of Subgrantees latest single-wide audits for compliance with A-133 OMB, and issue transmittal letters to Subgrantees that include findings.
- Third party auditors will conduct investigative audits as needed to evaluate Subgrantees' accounting systems and fiscal integrity.

Program and fiscal monitoring will be used to determine the program and operational effectiveness of Subgrantees. Findings based on unauthorized measure installation, billing discrepancies, client and dwelling ineligibility may result in disallowed costs.

Training records for the required online, classroom and field training are maintained at the department. Field representatives and analysts from the Technical Support Unit follow up with Subgrantees when the required training was not taken or other training discrepancies are found.

### **Expanded Monitoring Scope**

Based on several recommendations from Department of Energy, the following areas will be evaluated by Field Representatives and/or third party inspectors during their on-site visit:

- Field monitoring guidelines will be expanded to include the verification of the Injury and Illness Prevention Plans (IIPP), Respirator Programs and Material Safety Data Sheets (MSDS) binders. Service providers will also be required to maintain logs for their Respirator Program and safety and MSDS training.
- CSD will expand program monitoring to include questioning of weatherization crews to evaluate their knowledge of lead-safe practices and the applied use of LSW in the course of delivering weatherization services and renovator records.

### **Monitoring Reports**

On-site monitoring reports are provided to the Subgrantee in the following manner:

- Third-Party Inspectors provide dwelling inspection reports during the exit conference. Training and technical assistance is either provided on the spot or scheduled for a later date to resolve any workmanship and/or paper work issues identified by the Third-Party Inspector.
- Field Representatives brief Subgrantees on observations and potential findings generated by the monitoring visit, usually through an exit conference. Within a reasonable time after each visit, the State will prepare a written report on its findings and send it to the Subgrantee for corrective action, if applicable.

### Reporting Software

Reporting software has been developed by one of the Subgrantees that was distributed to the network in the first quarter of 2009. This new software allows the Subgrantees to collect and report data to the department on a summary level basis. By the end of 2010, the department will have developed a web-based reporting system for collecting data for each individual dwelling and performing comprehensive analysis to further monitoring.

### Monitoring Schedule

Annual monitoring activities by Field Representatives will be scheduled beginning October 1, 2010, for all DOE Subgrantees. CSD will conduct a desk review and will address any issues identified through this process.

The following is the tentative schedule for on-site monitoring visits.

Month	# of Monitoring Visits
July 2010	0
August	0
September	0
October	6
November	7
December	4
January 2011	4
February	0
March	0
April	6
May	7
June	6
Total	40

## Record-Keeping

All records maintained by Subgrantees must meet the OMB requirements contained in 45 CFR Part 92 and 45 CFR Part 74 (OMB Circulars A-102, Subpart C, {"Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments"} or A-110, Subpart C, Nonprofit Organizations), whichever is applicable.

Subgrantees are required to maintain all records pertaining to this program for a minimum period of three years after submission of the final report. Subgrantees must maintain all applicable records until resolution of all related audit and monitoring findings are completed.

Employee and applicant records are required to be maintained in a confidential manner to assure compliance with the Information Practices Act of 1977, as amended, and the Federal Privacy Act of 1974, as amended.

## Client Education

Subgrantees are required to provide client education and budget counseling that encourage households to reduce their home energy needs and the need for energy assistance. Each Subgrantee has the latitude to develop their own client education program but they must provide at least the following:

- Written information that describes energy saving behavioral adjustments that will decrease the energy consumption of the household.
- Resource information, referral, family, and budget counseling in order to assist clients in achieving self-sufficiency
- The pamphlet entitled "Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and School" is provided to occupants of pre-1979 dwellings
- The pamphlet entitled "A Brief Guide to Mold, Moisture, and your Home" is provided to all occupants.
- Description of benefits that can be expected of the weatherization measures to be installed and how to maximize the effect of each measure.

## ***DOE-Funded Leveraging Activities***

CSD has no planned DOE-funded leveraging activities this year.

## ***State Policy Advisory Council Roster***

<b><i>Service Provider Name</i></b>	<b><i>Name</i></b>	<b><i>Title</i></b>
Amador-Tuolumne Community Action Agency (ATCAA)	Shelly Hance	Executive Director
Campesinos Unidos, Inc.	Jose Lopez	Executive Director
Central Coast Energy Services, Inc.	Dennis Osmer	Executive Director
Central Valley Opportunity Center, Inc. (CVOC)	Ernie Flores	Executive Director
City of Berkeley	Andrew King	Executive Director
Community Action Agency of Butte Co., Inc.	Thomas Tenorio	Executive Director
Community Action Agency of San Mateo County, Inc.	William Parker	Executive Director
Community Action Commission of Santa Barbara County	Fran Forman	Executive Director
Community Action Partnership of Kern Co.	Jeremy Tobias	Executive Director
Community Action Partnership of Orange County	Buddy Ray	Executive Director
Community Action Partnership of Riverside County	Lois J. Carson	Executive Director
Community Action Partnership of San Bernardino County	Patricia Nickols	Chief Executive Officer
Community Enhancement Services (CES)	Zigmund Vays	President
Community Resource Project, Inc. (CRP)	Louise Perez	Executive Director
Community Services & Employment Training, Inc. (CSET)	Carolyn Rose	Executive Director
Contra Costa Emp. & Human Serv. Dept.	Pat Stroh	Executive Director
County of Nevada Community Development Agency	Steven De Camp	Executive Director
Del Norte Senior Center	Cynthia Brande	Executive Director
Economic Opportunity Commi, of San Luis Obispo Co.	Elizabeth Steinberg	Chief Executive Officer
Economic Opportunity Council of San Francisco	Nathaniel Mason	Executive Director
El Dorado County Department of Human Services	Janet Walker-Conroy	Interim Executive Direct
Fresno County Economic Opportunities Commission	Roger Palomino	Executive Director
Glenn County Human Resource Agency	Kim Gaghagen	Executive Director
Great Northern Corporation	Paul Wagner	Executive Director
Inyo Mono Advocates of Community Action, Inc. (IMACA)	Daniel Steinhagen	Executive Director
Kings Community Action Organization, Inc.	David Droker	Executive Director
Lassen County Economic Development Corp.	Debbie Jennings	Executive Director
Los Angeles County Area D - TBD		
Maravilla Foundation	Alex Sotomayor	Director
Mariposa County Department of Human Services	James A Rydingsword	Director



## ***State Policy Advisory Council Roster***

<i><b>Service Provider Name</b></i>	<i><b>Name</b></i>	<i><b>Title</b></i>
Merced County Community Action Agency	Brenda Callahan-Johnson	Executive Director
Metropolitan Area Advisory Committee (MAAC)	Antonio Pizano	President / CEO
North Coast Energy Services	Linda McQueen	Executive Director
Pacific Asian Consortium in Employment (PACE)	Kerry Doi	President / CEO
Plumas County Community Development Commission	David Keller	Executive Director
Project Go, Inc.	Lynda Timbers	Executive Director
Redwood Community Action Agency	Val Martinez	Executive Director
Sacred Heart Community Services	Poncho Guevara	Executive Director
San Joaquin Co. Dept. of Aging, Children's & Comm. Serv.	Wendy Moore	Director
Self-Help Home Improvement Project, Inc. (SHHIP)	Keith Griffith	Executive Director
Spectrum Community Services, Inc.	Michael Sweeney	Executive Director
Ventura County Commmission on Human Concerns	Socorro Lopez-Hanson	Interim Executive Dir.

## ***State Policy Advisory Council Roster***

<b>Organization Name</b>	<b>Name</b>
California Public Utilities Commission	Ivy Walker
Pacific Gas & Electric	Jeff Berisini
San Diego Gas & Electric / So Cal Gas	Greg Lawless
So Cal Edison	Jack Parkhill

## ***State Policy Advisory Council Meeting Attendees***

### **May 7, 2009 – Sacramento, CA**

Representatives From:

Amador-Tuolumne Community Action Agency  
Campesinos Unidos, Inc.  
Central Coast Energy Services, Inc.  
Central Valley Opportunity Center Inc.  
Community Action Agency of Butte County  
Community Action Commission of Santa Barbara County  
Community Action Partnership of Kern County  
Community Action Partnership of Orange County  
Community Action Partnership of Riverside  
Community Enhancement Services  
Community Resource Project  
Community Services and Employment Training  
Department of Community Services and Development  
Economic Opportunity Commission of San Luis Obispo County  
El Dorado County Department of Human Services  
Fresno County Economic Opportunities Commission  
Glenn County Human Resource Agency  
Great Northern Corporation  
Maravilla Foundation  
Madera County Community Action Partnership  
Merced County Community Action Agency  
Metropolitan Area Advisory Committee  
North Coast Energy Services  
Pacific Asian Consortium in Employment  
Project Go  
San Benito County Department of Community Services & Workforce Development  
San Joaquin County Dept. of Aging Children's & Community Services  
Self Help Home Improvement Project  
Spectrum Community Services  
Ventura County Commission on Human Concerns  
So Cal Forum

### **August 19, 2009 – Sacramento, CA**

Representatives From:

Amador-Tuolumne Community Action Agency  
Campesinos Unidos, Inc.  
Central Coast Energy Services, Inc.  
Central Valley Opportunity Center Inc.

City of Berkeley  
 Community Action Agency of Butte County  
 Community Action Marin  
 Community Action Agency of San Mateo County  
 Community Action Commission of Santa Barbara County  
 Community Action of Ventura County  
 Community Action Partnership of Kern County  
 Community Action Partnership of Orange County  
 Community Action Partnership of Riverside  
 Community Action Partnership of San Bernardino  
 Community Action Agency of San Mateo County  
 Community Enhancement Services  
 Community Resource Project  
 Community Services and Employment Training  
 Contra Costa County Community Services Department  
 County of Nevada Community Development Agency  
 Department of Community Services and Development  
 Del Norte Senior Center  
 El Dorado County Department of Human Services  
 Fresno County Economic Opportunities Commission  
 Glenn County Human Resource Agency  
 Great Northern Corporation  
 Inyo Mono Advocates of Community Action  
 Kings Community Action Organization  
 Lassen County Economic Development Corporation  
 Maravilla Foundation  
 Madera County Community Action Partnership  
 Merced County Community Action Agency  
 Metropolitan Area Advisory Committee  
 North Coast Energy Services  
 Pacific Asian Consortium in Employment  
 Plumas County Community Development Commission  
 Redwood Community Action Agency  
 San Benito County Department of Community Services & Workforce Development  
 San Joaquin County Dept. of Aging Children's & Community Services  
 Self Help Home Improvement Project  
 TEACH  
 ACCES  
 California Public Utilities Commission  
 Richard Heath & Associates  
 So Cal Forum  
 So Cal Gas

**November 17, 2009 – Sacramento, CA**

Representatives From:

Amador-Tuolumne Community Action Agency  
 Campesinos Unidos, Inc.  
 Central Valley Opportunity Center Inc.  
 City of Berkeley  
 Community Action Agency of Butte County  
 Community Action Marin  
 Community Action Agency of San Mateo County  
 Community Action Commission of Santa Barbara County  
 Community Action Partnership of Kern County  
 Community Action Partnership of Orange County  
 Community Action Partnership of Riverside  
 Community Action Partnership of San Bernardino  
 Community Action Agency of San Mateo County  
 Community Enhancement Services  
 Community Resource Project  
 Community Services and Employment Training  
 Contra Costa County Community Services Department  
 County of Nevada Community Development Agency  
 Economic Opportunity Commission of San Luis Obispo County  
 Economic Opportunity Council of San Francisco  
 El Dorado County Department of Human Services  
 Fresno County Economic Opportunities Commission  
 Glenn County Human Resource Agency  
 Kings Community Action Organization  
 Lassen County Economic Development Corporation  
 Madera County Community Action Partnership  
 Merced County Community Action Agency  
 Pacific Asian Consortium in Employment  
 Plumas County Community Development Commission  
 Project Go  
 Redwood Community Action Agency  
 San Joaquin County Dept. of Aging Children's & Community Services  
 Self Help Home Improvement Project  
 Ventura County Commission on Human Concerns  
 ACCES  
 Cal Neva  
 Conservation Corp.  
 Los Angeles Water and Power  
 Richard Heath & Associates

**February 10, 2010 – Sacramento, CA**

Representatives From:

Amador-Tuolumne Community Action Agency

Campesinos Unidos, Inc.  
 Central Coast Energy Services, Inc.  
 Central Valley Opportunity Center Inc.  
 City of Berkeley  
 Community Action Agency of Butte County  
 Community Action Marin  
 Community Action Agency of San Mateo County  
 Community Action Commission of Santa Barbara County  
 Community Action of Ventura County  
 Community Action Partnership of Orange County  
 Community Action Partnership of Riverside  
 Community Action Partnership of San Bernardino  
 Community Action Agency of San Mateo County  
 Community Enhancement Services  
 Contra Costa County Community Services Department  
 County of Nevada Community Development Agency  
 Department of Community Services and Development  
 Economic Opportunity Council of San Francisco  
 Glenn County Human Resource Agency  
 Kings Community Action Organization  
 Maravilla Foundation  
 Madera County Community Action Partnership  
 Merced County Community Action Agency  
 Metropolitan Area Advisory Committee  
 North Coast Energy Services  
 Pacific Asian Consortium in Employment  
 Plumas County Community Development Commission  
 Project Go  
 Redwood Community Action Agency  
 Sacred Heart  
 San Benito County Department of Community Services & Workforce Development  
 San Joaquin County Dept. of Aging Children's & Community Services  
 Self Help Home Improvement Project  
 Spectrum Community Services  
 ACCES  
 Cal Neva  
 California Public Utilities Commission  
 Richard Heath & Associates  
 So Cal Forum

## ***Miscellaneous***

### **Carryover**

Due to the directive issued by DOE to spend DOE ARRA first during the 2009 program year, funds granted for the standard DOE grant for 2009 has been carried over into 2010.

### **Energy Council**

The Energy Council was formed to serve as a working representative council to work collaboratively with the department on program and policy priorities. It is comprised of a representative group of service providers who meet monthly.

During this program year, their priorities will be ARRA, automation and reporting, solar projects, LIHEAP and DOE funding formula, utility program collaboration, training, legislative issues, and contract updates.

On a quarterly basis, progress reports are made to the State Policy Advisory Council.

### **Los Angeles County**

The process for selecting a new service provider for Los Angeles County Service Area D will be complete by April 30, 2010.

### **Santa Clara County**

Sacred Heart was chosen as the new service provider for Santa Clara County.

## U.S. Department of Energy

## Assurance of Compliance

## Nondiscrimination in Federally Assisted Programs

OMB Burden Disclosure Statement

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Information Resources Management Policy, Plans, and Oversight, Records Management Division, HR-422 - GTN, Paperwork Reduction Project (1900-0400), U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, DC 20585; and to the Office of Management and Budget (OMB), Paperwork Reduction Project (1900-0400), Washington, DC 20503.

State of California, Department of Community Services and Development

(Hereinafter called the "Applicant")

HEREBY AGREES to comply with Title VI of the Civil Rights Act of 1964 (Pub. L.88-352), Section 16 of the Federal Energy Administration Act of 1974 (Pub.L.93-275), Section 401 of the Energy Reorganization Act of 1974 (Pub.L.93-438), Title IX of the Education Amendments of 1972, as amended (Pub.L.92-318, Pub.L.93-568, and Pub.L.94-482), Section 504 of the Rehabilitation Act of 1973 (Pub.L.93-112), the Age Discrimination Act of 1975 (Pub.L.94-135), Title VIII of the Civil Rights Act of 1968 (Pub.L.90-284), the Department of Energy Organization Act of 1977 (Pub.L.95-91), and the Energy Conservation and Production Act of 1976, as amended (Pub.L.94-385) and Title 10, Code of Federal Regulations, Part 1040. In accordance with the above laws and regulations issued pursuant thereto, the Applicant agrees to assure that no person in the United States shall, on the ground of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity in which the Applicant receives Federal assistance from the Department of Energy.

**Applicability and Period of Obligation**

In the case of any service, financial aid, covered employment, equipment, property, or structure provided, leased, or improved with Federal assistance extended to the Applicant by the Department of Energy, this assurance obligates the Applicant for the period during which Federal assistance is extended. In the case of any transfer of such service, financial aid, equipment, property, or structure, this assurance obligates the transferee for the period during which Federal assistance is extended. If any personal property is so provided, this assurance obligates the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Applicant for the period during which the Federal assistance is extended to the Applicant by the Department of Energy.

**Employment Practices**

Where a primary objective of the Federal assistance is to provide employment or where the Applicant's employment practices affect the delivery of services in programs or activities resulting from Federal assistance extended by the Department, the Applicant agrees not to discriminate on the ground of race, color, national origin, sex, age, or disability, in its employment practices. Such employment practices may include, but are not limited to, recruitment advertising, hiring, layoff or termination, promotion, demotion, transfer, rates of pay, training and participation in upward mobility programs; or other forms of compensation and use of facilities.

**Subrecipient Assurance**

The Applicant shall require any individual, organization, or other entity with whom it subcontracts, subgrants, or subleases for the purpose of providing any service, financial aid, equipment, property, or structure to comply with laws cited above. To this end, the subrecipient shall be required to sign a written assurance form, however, the obligation or both recipient and subrecipient to ensure compliance is not relieved by the collection or submission of written assurance forms.

**Data Collection and Access to Records**

The Applicant agrees to compile and maintain information pertaining to programs or activities developed as a result of the Applicant's receipt of Federal assistance from the Department of Energy. Such information shall include, but is not limited to, the following: (1) the manner in which services are or will be provided and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination; (2) the population eligible to be served by race, color, national origin, sex, age, and disability; (3) data regarding covered employment including use or planned use of bilingual public contact employees serving beneficiaries of the program where necessary to permit effective participation by beneficiaries unable to speak or understand English; (4) the location of existing or proposed facilities connected with the program and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination; (5) the present or proposed membership by race, color, national origin, sex, age, and disability, in any planning or advisory body which is an integral part of the program; and (6) any additional written data determined by the Department of Energy to be relevant to its obligation to assure compliance by recipients with laws cited in the first paragraph of this assurance.



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(06-94)  
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1910-0400

The Applicant agrees to submit requested data to the Department of Energy regarding programs and activities developed by the Applicant from the use of Federal assistance funds extended by the Department of Energy, Facilities of the Applicant (including the physical plants, building, or other structures) and all records, books, accounts, and other sources of information pertinent to the Applicant's compliance with the civil rights laws shall be made available for inspection during normal business hours on request of an officer or employee of the Department of Energy specifically authorized to make such inspections. Instructions in this regard will be provided by the Director, Office of Civil Rights, U.S. Department of Energy.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts (excluding procurement contracts), property, discounts or other Federal assistance extended after the date hereto, to the Applicants by the Department of Energy, including installment payments on account after such data of application for Federal assistance which are approved before such date. The Applicant recognizes and agrees that such Federal assistance will be extended in reliance upon the representation and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, the successors, transferees, and assignees, as well as the person(s) whose signature appears below and who are authorized to sign this assurance on behalf of the Applicant.

### Applicant Certification

The Applicant certifies that it has complied, or that, within 90 days of the date of the grant, it will comply with all applicable requirements of 10 C.F.R. § 1040.5 (a copy will be furnished to the Applicant upon written request to DOE).

Designated Responsible Employee

Jason Wimbley, Division Chief

Name and Title (Printed to Typed)

(916) 576-7129

Telephone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Department of Community Services and Development

Applicant's Name

(916) 576-7109

Telephone Number

PO Box 1947

Address:

\_\_\_\_\_  
Date

Sacramento, CA 95812-1947

Authorized Official:  
President, Chief Executive Officer  
or Authorized Designee

Lloyd Throne, Director

Name and Title (Printed to Typed)

(916) 576-7109

Telephone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***CERTIFICATIONS REGARDING LOBBYING;  
DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS;  
AND DRUG FREE WORKPLACE REQUIREMENTS***

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 10 CFR Part 601 "New Restrictions on Lobbying," 10 CFR Part 606 "Governmentwide Debarment and Suspension (Nonprocurement)" and 10 CFR Part 607 "Governmentwide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Energy determines to award the covered transaction, grant, or cooperative agreement.

### **1. LOBBYING**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **2. ADDITIONAL LOBBYING REPRESENTATION**

Applicant organizations which are described in section 501(c)(4) of the Internal Revenue Code of 1986 and engage in lobbying activities after December 31, 1995, are not eligible for the receipt of Federal funds constituting an award, grant, or loan.

As set forth in section 3 of the Lobbying Disclosure Act of 1995 as amended, (2 U.S.C. 1602), lobbying activities are defined broadly to include, among other things, contacts on behalf of an organization with specified employees of the Executive Branch and Congress with regard to Federal legislative, regulatory, and program administrative matters.

Check the appropriate block:

The applicant is an organization described in section 501(c)(4) of the Internal Revenue Code of 1986? ☐ Yes ☒ No

If you checked "Yes" above, check the appropriate block:

The applicant represents that after December 31, 1995 it ☐ has ☐ has not engaged in any lobbying activities as defined in the Lobbying Disclosure Act of 1995, as amended.

### **3. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust

statutes or commission of embezzlement, theft, forgery, bribery; falsification or destruction of records, making false statements, or receiving stolen property;

- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### 4. DRUG-FREE WORKPLACE

This certification is required by the Drug-Free Workplace Act of 1988 (Pub.L. 100-690, Title V, Subtitle D) and is implemented through additions to the Debarment and Suspension regulations, published in the Federal Register on January 31, 1989, and May 25, 1990.

##### *ALTERNATE I (GRANTEES OTHER THAN INDIVIDUALS)*

- (1) The grantee certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - (b) Establishing an ongoing drug-free awareness program to inform employees about:
    - (1) The dangers of drug abuse in the workplace;
    - (2) The grantee's policy of maintaining a drug-free workplace;
    - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
  - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
    - (1) Abide by the terms of the statement; and
    - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace not later than five calendar days after such conviction;
  - (e) Notifying the agency, in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
  - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
    - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;
  - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a),(b),(c),(d),(e), and (f).

- (2) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: (Street address, city, county, state, zip code)

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☐ Check if there are workplaces on file that are not identified here.

***ALTERNATE II (GRANTEES WHO ARE INDIVIDUALS)***

- (1) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant.
- (2) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

**5. SIGNATURE**

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant: State of California, Department of Community Services and Development

Printed Name and Title of

Authorized Representative: Lloyd Throne, Director

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## ***Program Management***

This section represents the basic framework for how the DOE WAP program is administered.

### **Organization**

CSD is one of several departments under the auspices of the California Health and Human Services Agency (CHHSA). The weatherization program within CSD consists of a team approach using Program Analysts, Field Representatives, the Fiscal and Contracts Units, and an outside consultant.

CSD has 42 weatherization service providers statewide. These service providers also provide LIHEAP-funded services. Because of the coordination of services between these weatherization programs, a number of dwelling units will have measures installed using funds from DOE WAP and Department of Health and Human Services (DHHS) LIHEAP funds. The Subgrantee Information section of the Annual File lists CSD's Subgrantees, addresses, service areas, types of organizations, tentative allocations, congressional districts, and dwelling unit goals.

### **Administrative Expenditure Limits**

CSD will retain five percent (5%) of the allowable ten percent (10%) administrative funds; Subgrantees will also receive five percent (5%) for administration. Subgrantees allocated \$350,000 or less will be provided the opportunity to apply to CSD for approval to use up to an additional five percent (5%) of their funding for administration. Each written request will be decided on a case-by-case basis. See Attachment D, Application for Additional Administrative Funds, for CSD forms and criteria used.

### **Monitoring - Approach**

CSD will conduct an on-site monitoring visit of all Subgrantees annually. These assessments will include a comprehensive review of each Subgrantee including its latest financial audit.

If it has been determined that a Subgrantee cannot fulfill their contractual obligations, steps may be implemented to redistribute any remaining allocated funds to other Subgrantees. These funds will be redistributed to the nearest Subgrantee, if feasible, to provide services in the same general geographical area.

Training and technical assistance funds will be used to perform an annual assessment of each Subgrantee, consisting of both a desk review and an on-site monitoring visit. A desk review by Field Representatives is required to perform an analysis of each of their

assigned Subgrantees in order to develop a systematic approach to scheduling program evaluations. Areas to be focused on through on-site monitoring visits include: review of client file folders for supporting documentation of program eligibility and job costs; a Subgrantee signature and date on the Intake and CSD Weatherization Dwelling Assessment to certify that all required measures were installed per contract requirements and CSD Installation Standards; weatherization material inventory systems and controls; internal controls to discourage waste, fraud, and abuse of agency assets; cost-effective weatherization measures; weatherization crew safety procedures; and providing client education and materials relating to the care and cost-effectiveness of the measures installed.

### **Training and Technical Assistance – Approach**

When Subgrantee staff turnover is identified, CSD Field Representatives will ensure that new employees receive the required training through online, training center and mobile training unit courses. CSD requires such training as a means of increasing the quality of weatherization services provided to low-income clients. Subgrantees are required to maintain a log for review of weatherization employees and the dates and place for all required training. CSD maintains training records from online, classroom and field training records.

Training and technical assistance is also provided through the third-party inspectors when deficiencies are identified through the inspection process.

Problems identified through desk reviews and field visits that can be resolved through training and technical assistance will be handled by the Field Representatives and/or other CSD staff, outside consultants, and occasionally by staff brought in from other agencies.

All new CSD weatherization staff shall attend a five-day basic weatherization training course, which includes both theory and hands-on curricula, conducted by the Pacific Gas and Electric Company (PG&E) at its weatherization training facility in Stockton. Appropriate CSD staff will receive updated training as needed (i.e., lead-safe practices).

### **Allocation Formula**

CSD, working in conjunction with a representative group of service providers, updated and developed a new allocation formula effective Program Year 2004. The formula consists of three factors: 2000 census and heating and cooling degree day data and updated utility cost information. When applying the new three-factor formula, several of the Subgrantees experienced large disparities from their previous funding. In order to ease the burden on those Subgrantees who experience more than a 10% shift in funding, any carryover determined during the program year will be included in the following program year to help offset the differences over the next five years. The

carryover will not be incorporated and allocated during the year it is determined to exist since it is uneconomical and burdensome to allocate the historically small amount of funds through the Department's contract process. This method, which is consistent with the Department's LIHEAP weatherization program, will be applicable through Program Year 2012 at which time the procedure will be re-evaluated.

## ***Eligible Population***

### **General Description**

To define low-income, CSD has elected to adopt the most current Low-Income Home Energy Assistance Program (LIHEAP) income eligibility guideline. In addition to qualifying because of income, a household may qualify because a household member is a recipient of certain categorical assistance programs.

Household income eligibility is established and documented prior to weatherization of the dwelling. Subgrantees are required by contract to maintain individual applicant files which contain at a minimum the Energy Intake Form, copies of source documents supporting eligibility, the CSD Weatherization Dwelling Assessment, job costs documentation, and for pre-1979 units, lead-safe education confirmation and clearance inspections, if applicable. CSD's Field Representatives on a random basis review these files during monitoring visits.

The State assures that low-income members of the American Indian population receive benefits equivalent to the assistance provided other low-income persons within the State. CSD recommends that a tribal organization not be treated as a local applicant.

### **Selection of Areas to Be Served**

CSD's goal is to serve low-income residents in all 58 California counties. A service area may be a portion of a county, an individual county, or a group of counties. The projected funding, goals, and other information for each service area are set forth in Subgrantee Information in the Annual File.

### **Priorities**

The CSD contract with Subgrantees requires that service priority shall be given to elderly persons, persons with disabilities, families with children, high residential energy users and households with a high energy burden. Subgrantees may give first priority for services to those households whose members have life-threatening emergencies. "Children" are defined as members of a household who have not attained their nineteenth (19<sup>th</sup>) birthday.



## ***Climatic Conditions***

In the waiver audit submittal package, CSD currently uses the U.S. Climate Zone Map provided by DOE. California has four of the five climate zones. The majority of California lies within the range of Zone 4, less than 2,000 cooling degree days and less than 4,000 heating degree days. Priority lists from the pilot project data were developed for those site-built dwellings in Zones 4 and 5.

CSD is evaluating other energy audit tools and developing a new priority list. To be more consistent with the applicability of California Title 24 requirements and to remove the subjectivity related to using weather stations, the California Energy Commission (CEC) climate zones will be used in place of the current climate zone map.

The Subgrantees use the data included in Attachment A, Climatic Data to customize the energy audit for dwellings to be weatherized.

## ***Weatherization Work***

### **Types of Weatherization Work to Be Done**

Weatherization activities to eligible low-income dwellings will focus on providing the most cost-effective measures, checking for health and safety hazards, and providing infiltration reduction. Subgrantees shall follow the priority list of cost-effective energy conservation measures. A list of general heat waste measures shall be allowable for all dwelling types as feasible. These lists are detailed in Attachment B, Energy Conservation Priority List and General Heat Waste Measures.

Energy conservation and electric base-load measures beyond the applicable climate zone priority list shall be allowable only when their cost effectiveness has been determined to have a savings-to-investment ratio (SIR) of one or greater by the approved waiver advanced energy audit.

Commonly installed measures include combustion appliance safety test, carbon monoxide alarms, infiltration reduction, and ceiling insulation. The replacement of refrigerators does not include stand-alone freezers or through-the-door ice or water units.

Dwellings previously weatherized from September 30, 1994, and earlier can be revisited if they did not receive the full complement of weatherization services, including the use of an advanced energy audit or addressing health and safety concerns.

### **Energy Audit Procedures**

All Subgrantees shall continue to use the National Energy Audit Tool (NEAT) for all site-built dwellings and the Manufactured Home Energy Audit (MHEA) for manufactured dwellings until a new energy audit tool is approved. Subgrantees have been approved to use NEAT for multi-family dwellings as per contractual protocols. Approximately 48 percent of all dwellings weatherized in California are multi-family dwellings.

CSD received approval from DOE to use NEAT/MHEA as the waiver energy audit on July 10, 1998. Priority List Measures received approval on May 21, 1999. However, a new energy audit tool and priority list is scheduled to be implemented during the 2010 program year once DOE has given final approval.

### **Final Inspections**

The CSD contract with Subgrantees requires a review and inspection of all dwellings weatherized. A statement certifying that all required measures were installed in accordance with contract requirements and the CSD Weatherization Installation

Standards shall be noted on CSD Weatherization Dwelling Assessment and shall be signed and dated by the reviewer.

Subgrantees will be required to have 25% of their completed units inspected by a qualified staff inspector who has not performed any of the weatherization work on the inspected unit and has met CSD training requirements.

CSD will also have inspections of the installed weatherization measures performed by a third party. These inspections will be comprised of a statewide random sampling of the homes weatherized. Diagnostic tests will be re-performed to ensure that the tests are being properly applied. Statewide standards for the installation of weatherization measures and inspections of homes weatherized by energy providers will help assure that weatherization measures are being installed properly.

### **Analysis of Effectiveness**

In evaluating the effectiveness of Subgrantees and determining their need for training and/or technical assistance, criteria such as the lack of units completed, the number and complexity of the measures applied to completed units, the number and types of inspection findings, the percentage of contracted funds expended, and a high level of Subgrantee staff turnover will be assessed. CSD's Field Representatives, who also review the percentage of funds expended and percentage of goals attained, will base the evaluation of each Subgrantee's effectiveness on the findings during desk and on-site programmatic evaluations.

## ***Health and Safety***

Subgrantees will be authorized to mitigate health and safety hazards within the scope of the weatherization program pursuant to the CSD Health & Safety Plan, CSD LI-WAP Policies and Procedures, and CSD Weatherization Standards. Subgrantees shall correct all safety hazards resulting from weatherization measure installation and relating to heating/cooling sources such as combustion appliances (carbon monoxide, back-drafting, etc) and indoor air quality (adding mechanical ventilation, addressing excessive moisture, and installing carbon monoxide alarms). A combustion appliance safety check shall be performed on all dwelling units that contain gas appliances. Clients are informed in writing of any health and safety issues that are found in the dwelling that cannot be remediated within the parameters of the weatherization program.

Subgrantees will work in a lead-safe manner and will comply with the Environmental Protection Agency rules in 40 CFR Part 745, Lead: Requirements for Hazard Education Before Renovation of Target Housing; Final Rule, on applicable dwellings and the CSD Lead-Safe Weatherization Policy. The CSD Weatherization Installation Standards (WIS), LSW Policies and LSW training are being updated to meet the latest DOE and EPA LSW requirements. The finalization of these documents is slated to be July 2009 and will immediately be incorporated into the State's weatherization programs. The State will be in full compliance with the new EPA renovator requirements by April 2010.

Subgrantees' average expenditure for health and safety hazard mitigation will be limited to a maximum of twenty-five percent (25%) of total program expenditures (less administrative and training and technical assistance). Health and safety costs will be tracked on a separate line item in the budget and the expenditure reports and will not be included in the average cost per dwelling.

## ***Rental Procedures***

To ensure that the benefits of weatherization to occupants of rental units are protected, CSD's contracts with Subgrantees include this language: "Contractor shall assure that owners and renters receive equitable treatment under this program."

The following language is included on all energy service for rental units agreement forms and is signed by the landlord, or his agent, prior to the dwelling receiving weatherization services:

By signing this form, the owner or owner's agent and the tenant grant the contractor permission to enter the dwelling unit and to perform or install rehabilitation, minor home repair, and/or weatherization measures, depending on the program(s) to the above-described unit and agree to the following:

1. The owner or owner's agent shall not raise the rent of the unit for a period of two years or evict the unit's resident because of the increased value of the unit due solely to rehabilitation, minor home repair, and/or weatherization measures provided by the contractor.
2. The owner or owner's agent and the tenant shall retain all applied measures in the residence where installed.
3. The tenant authorizes the contractor access to utility company record to obtain only energy usage data for a period of one year before and one year after rehabilitation, minor home repair, and/or weatherization measures are installed.

No particular type of dwelling was identified as being more prone to higher energy consumption, and single-family, multi-family, owner-occupied, and rental units are accorded equal consideration for service provision.

DOE funds may be used to weatherize the entire building containing multiple dwelling units, only if, the dwelling units occupied by eligible applicants represent at least sixty-six percent (66%) of the total units within the building.

Subgrantees shall be encouraged to weatherize group homes, rooming houses, and shelters, particularly those for the homeless, battered, or troubled. Specific criteria must be met to ensure eligibility of the group home, rooming house, or shelter. The eligibility of facilities occupied by transient persons may be certified by the owner/manager based on the facility policy of limiting occupancy to those meeting contract eligibility requirements. If a group home or rooming house does not qualify as a multi-family structure, income eligibility is based on all occupants as a group, and the building must be weatherized as a single dwelling unit.

Where occupancy by otherwise eligible occupants is not maintained as a permanent residence, occupancy must be limited to no more than ninety (90) days, and whether or not rent is paid has no effect on eligibility. Payment will be based on the unit's qualifying as a multi-family structure or a group home.

Energy audits using NEAT are required for multi-family dwellings. Only those measures having a SIR or 1 or above are allowed.

## ***Subgrantee Selection and Performance Criteria***

### **Subgrantee Selection**

To promote leveraging and increase effectiveness of the DOE WAP program, CSD elects to administer the DOE WAP program through its existing LIHEAP Subgrantees who currently perform the full complement of LIHEAP services including weatherization, emergency heating and cooling, and utility assistance services. LIHEAP Subgrantees along with their designated service territory were grandfathered in accordance with California Government Code section 16367.5. This Subgrantee network is comprised of Community Action Agencies or public or nonprofit entities that have over 40 years of experience in providing public assistance programs to the low-income clientele in their respective communities.

### **Performance Analysis**

Subgrantees are evaluated through on-site monitoring and reporting to ensure satisfactory performance by a consideration of factors, including but not limited to, the following:

- The quality of work, as demonstrated by the agency's experience in administering and conducting weatherization activities;
- The ability to use diagnostic equipment (i.e. blower door and indoor air quality testing equipment) and NEAT or any other DOE approved automated residential energy audit used to identify measures to be installed;
- The extent to which an agency has achieved or is achieving weatherization expenditure and unit production goals (in past or current programs) in a timely fashion;
- The ability to coordinate and leverage funds with other low-income energy conservation programs and/or social service programs;
- The ability to secure volunteers, training participants, and public service employment workers and partnership with business community to expand existing workforce; and
- The ability to meet contractual obligations, adhere to applicable federal and state laws, and maintain adequate internal accounting and fiscal controls.

### **Termination Procedures**

CSD may commence suspension or terminations proceedings based on non-performance or material breach of Subgrantee contract. Should it become necessary to terminate any Subgrantee, or select new ones, the regulations governing such actions, i.e. sections Code of Federal Regulations sections 440.15 ( c ) and ( d ), will be followed. Should termination of a Subgrantee during the current grant cycle become necessary, CSD will redistribute the allocations and/or unexpended balances to Subgrantees operating efficient programs in order to ensure that the services continue in the areas served by the Subgrantee being terminated.



## ***Natural Disaster Relief Plan***

The purpose of California's Department of Energy (DOE) Disaster Relief Plan is to provide emergency services to low-income individuals and families affected by a disaster as determined by a Presidential or Gubernatorial order declaring either a Federal or State Emergency. The plan will be in effect for a minimum of six months but could be extended dependent upon the anticipated recovery period.

Disaster relief services are only available to qualified low-income households directly affected by the declared disaster. Subgrantees may re-prioritize service requests from these households so that timely weatherization and re-weatherization services can be provided. Dwellings may only be provided repairs or weatherization services that are not paid for by insurance or reimbursed by any other source. Any home damaged by disaster can be reweatherized without regard to date of the original weatherization.

For qualified households, the unit allowance will be increased to the maximum reimbursement for a state of emergency as permitted in the DOE WAP Contract. The maximum is calculated at approximately 15% higher than the most current average per weatherized dwelling unit as established by DOE. The maximum limit for minor envelope repairs will be equivalent to the maximum reimbursement per unit dwelling.

Relief services shall include but are not necessarily limited to the following activities in order of priority:

- All health & safety measures that are within the scope of the weatherization program are given first priority. Health & safety measures can also be expanded to address specific needs of the clientele such as site clean-up and temporary heating sources.
- Secondary priority will be given to a specific list of weatherization measures that will be established as the most beneficial for the type of disaster. The need for these measures must be due to a direct result of the disaster; otherwise, the order of their installation reverts back to normal weatherization policies and procedures. For each emergency, CSD will seek approval from DOE regarding the priority of these measures and the abandonment of applicable NEAT energy audit requirements.
- All remaining measures are to be installed in order of priority in accordance with the CSD Low-Income Weatherization Assistance Program Policies and Procedures.
- Technical assistance may be provided to residents, builders, contractors, and others who are involved in the recovery efforts to aid in achieving the energy efficiency goals of the program.

Prior to initiating disaster relief services, Subgrantees will be required to submit a written plan to CSD outlining the services to be provided and to report activities, expenditures, and demographics as required by the weatherization program.

# Annual Heating and Cooling Degree Days

for Selected California Locations

County	Weather Station Location	Cooperative Station ID #	Cooling Degree Days (65° Base)	Heating Degree Days (65° Base)	DOE Climate Zone
Alameda	Berkeley	40693	142	2,857	4
Alameda	Livermore	44997	858	2,755	4
Alameda	Newark (Oakland)	46144	530	2,367	4
Alameda	Oakland Museum	46336	377	2,400	4
Alameda	Tracy Pumping Plant	49001	1,470	2,421	4
Alameda	Upper San Leandro	49185	261	2,810	4
Alpine	Markleeville	45356	97	7,091	1
Alpine	Twin Lakes	49105	25	8,874	1
Alpine	Woodfords	49775	356	6,059	2
Amador	Electra Power House	42728	1,218	2,854	4
Amador	Salt Springs Power House	47689	1,015	3,828	4
Amador	Tiger Creek PH	48928	788	4,058	3
Butte	Chico University Farm	41715	1,334	2,945	4
Butte	De Sabla	42402	806	4,040	3
Butte	Oroville	46521	1,422	2,818	4
Butte	Paradise	46685	1,464	3,145	4
Calaveras	Calaveras Big Trees	41277	308	5,924	2
Calaveras	Camp Pardee	41428	1,534	2,758	4
Colusa	Colusa 2 SSW	41948	1,401	2,702	4
Colusa	East Park Reservoir	42640	1,082	3,498	4
Contra Costa	Antioch Pump Plant #3	40232	1,179	2,714	4
Contra Costa	Martinez Water Plant	45378	786	2,757	4
Contra Costa	Mount Diablo Junction	45915	983	3,245	4
Contra Costa	Richmond	47414	184	2,720	4
Del Norte	Crescent City 3 NNW	42147	6	4,687	3
Del Norte	Klamath	44577	5	4,514	3
El Dorado	Placerville	46960	1,164	3,324	4
El Dorado	Placerville IFG	46962	1,470	3,235	4
El Dorado	Tahoe Valley AP	48762	38	8,300	1
Fresno	Auberry 2 NW	40379	1,922	2,868	4
Fresno	Balch Power House	40449	1,794	3,045	4
Fresno	Coalinga	41864	2,204	2,234	5
Fresno	Five Points 5 SW	43083	1,784	2,446	4
Fresno	Fresno Yosemite FAT (Intl)	43257	1,963	2,447	4
Fresno	Friant Government Camp	43261	1,708	2,672	4
Fresno	Huntington Lake	44176	93	6,992	2
Fresno	Orange Cove	46476	1,857	2,538	4
Glenn	Orland	46506	1,581	2,630	4
Glenn	Stony Gorge Reservoir	48587	1,376	3,268	4
Glenn	Willows 6 W	49699	1,358	2,874	4
Humboldt	Eureka WFO Woodley IS	42910	7	4,403	3
Humboldt	Grizzly Creek State Park	43647	38	4,610	3
Humboldt	Orick Prairie Creek Pk	46498	3	5,005	3
Humboldt	Orleans	46508	831	3,389	4
Humboldt	Richardson Grove St. Pk.	47404	500	3,743	4
Humboldt	Scotia	48045	47	3,793	4
Humboldt	Shelter Cove AV	48163	92	3,266	4
Humboldt	Willow Creek 1	49694	887	3,566	4
Imperial	Brawley 2 SW	41048	3,733	1,155	5
Imperial	El Centro 2 SSW	42713	3,952	1,080	5
Imperial	Imperial	44223	3,764	1115	5
Inyo	Bishop AP	40822	1,003	4,314	3
Inyo	Death Valley	42319	5,296	1,257	5
Inyo	Deep Springs College	42331	843	5,293	3

# Annual Heating and Cooling Degree Days

for Selected California Locations

County	Weather Station Location	Cooperative Station ID #	Cooling Degree Days (65° Base)	Heating Degree Days (65° Base)	DOE Climate Zone
Inyo	Haiwee	43710	1,441	3,784	4
Inyo	Independence	44232	1,804	3,579	4
Inyo	Wildrose R S	49671	1,623	3,663	4
Kern	Bakersfield Kern Co AP	40442	2,286	2,120	5
Kern	Buttonwillow	41244	1,857	2,668	4
Kern	Glennville	43463	427	4,466	3
Kern	Inyokern	44278	2,340	2,633	5
Kern	Kern River PH 1	44520	3,236	1,645	5
Kern	Kern River PH 3	44523	1,593	3,103	4
Kern	Maricopa	45338	2,334	2,190	5
Kern	Mojave	45756	1,976	2,835	4
Kern	Randsburg	47253	1,965	3,134	4
Kern	Tehachapi	48826	677	4,301	3
Kern	Tejon Rancho	48839	1,960	2,555	4
Kern	Wasco	49452	1,990	2,434	4
Kings	Corcoran Irrigation	42012	1,909	2,507	4
Kings	Hanford 1 S	43747	1,724	2,749	4
Kings	Lemoore Reeves NAS	823110	1,680	2,660	4
Lake	Clearlake 4 SE	41806	753	3,804	4
Lake	Lakeport	44701	793	3,698	4
Lassen	Doyle 4 SSE	42506	314	6,013	2
Lassen	Susanville 2 SW	48702	390	6,168	2
Lassen	Termo 1 E	48873	134	7,734	1
Los Angeles	Avalon Pleasure Pier	40395	749	1,589	4
Los Angeles	Burbank WB Airport	41194	1,455	1,575	4
Los Angeles	Canoga Park Pierce College	41484	1,485	1,822	4
Los Angeles	Culver City	42214	959	1,344	4
Los Angeles	Dry Canyon Reservoir	42516	1,139	2,502	4
Los Angeles	Fairmont	42941	1,608	3,199	4
Los Angeles	Lancaster ATC	44749	1,733	3,241	4
Los Angeles	Long Beach AP	45085	1,186	1,211	4
Los Angeles	Los Angeles Downtown	45115	1,506	928	4
Los Angeles	Los Angeles Intl AP	45114	679	1,274	4
Los Angeles	Montebello	45790	1,837	949	4
Los Angeles	Mt Wilson No 2	46006	969	3,995	4
Los Angeles	Palmdale	46624	1,998	2,704	4
Los Angeles	Pasadena	46719	1,558	1,398	4
Los Angeles	Pearblossom	46773	1,801	2,908	4
Los Angeles	Pomona Fairplex	47050	1,191	1,718	4
Los Angeles	San Gabriel Fire Dept.	47785	1,575	1,295	4
Los Angeles	Sandberg	47735	1,066	4,146	3
Los Angeles	Santa Monica Pier	47953	429	1,803	4
Los Angeles	Torrance	48973	742	1,526	4
Los Angeles	UCLA	49152	893	1,364	4
Madera	Madera	45233	1,706	2,670	4
Marin	Kentfield	44500	557	2,567	4
Marin	San Rafael Civic Center	47880	451	2,621	4
Mariposa	South Entrance Yosemite	48380	131	6,513	2
Mariposa	Yosemite Park Headquarters	49855	828	4,759	3
Mendocino	Covelo	42081	684	3,925	4
Mendocino	Fort Bragg 5 N	43161	6	4,266	3
Mendocino	Point Arena	47009	4	4,332	3
Mendocino	Potter Valley P	47109	745	3,429	4
Mendocino	Ukiah	49122	843	3,083	4

# Annual Heating and Cooling Degree Days

for Selected California Locations

County	Weather Station Location	Cooperative Station ID #	Cooling Degree Days (65° Base)	Heating Degree Days (65° Base)	DOE Climate Zone
Mendocino	Willits 1 NE	49684	193	4,302	3
Merced	Los Banos	45118	1,547	2,570	4
Merced	Los Banos Det. Reservoir	45120	1,726	2,490	4
Merced	Merced	45532	1,578	2,602	4
Merced	San Luis Dam	47846	1,486	2,625	4
Modoc	Adin R S	40029	300	5,988	2
Modoc	Alturas	40161	212	6,808	2
Modoc	Canby 3 SW	41476	199	6,842	2
Modoc	Cedarville	41614	420	6,589	2
Modoc	Fort Bidwell	43157	281	6,653	2
Modoc	Jess Valley	44374	158	7,575	1
Mono	Bodie	40943	4	9,770	1
Mono	Bridgeport	41072	37	8,439	1
Mono	Lee Vining	44881	281	6,513	2
Monterey	King City	44555	598	2,384	4
Monterey	Monterey	45795	74	3,080	4
Monterey	Priest Valley	47150	653	3,946	4
Monterey	Salinas AP	47669	210	2,755	4
Monterey	Salinas No. 2	47668	131	2,819	4
Napa	Angwin Pac Union College	40212	659	3,426	4
Napa	Calistoga	41312	819	2,811	4
Napa	Markley Cove	45360	1,111	2,996	4
Napa	Napa State Hospital	46074	529	2,689	4
Napa	Saint Helena	47643	806	2,652	4
Nevada	Boca	40931	35	8,107	1
Nevada	Bowman Dam	41018	311	6,193	2
Nevada	Deer Creek Forebay	42338	692	4,739	3
Nevada	Donner Memorial State Park	42467	44	8,284	1
Nevada	Grass Valley No. 2	43573	612	4,287	3
Nevada	Lake Spaulding	44713	179	6,321	2
Nevada	Nevada City	46136	689	4,565	3
Nevada	Sagehen Creek	47641	6	8,741	1
Nevada	Truckee R S	49043	100	7,591	1
Orange	Anaheim	40192	1,294	1,286	4
Orange	El Toro MCAS	893101	1,183	1,461	4
Orange	Laguna Beach	44647	666	1,756	4
Orange	Newport Beach Harbor	46175	543	1,715	4
Orange	Santa Ana Fire Station	47888	1,299	1,153	4
Orange	Tustin Irvine R.	49087	1,102	1,794	4
Placer	Auburn	40383	1,366	2,992	4
Placer	Blue Canyon	40897	423	5,545	2
Placer	Colfax	41912	1,116	3,512	4
Placer	Tahoe City	48758	47	7,616	1
Plumas	Canyon Dam	41497	247	6,609	2
Plumas	Chester	41700	184	6,743	2
Plumas	Portola	47085	106	7,303	1
Plumas	Quincy	47195	364	5,490	3
Riverside	Beaumont 1 E	40609	1,572	2,146	4
Riverside	Blythe	40924	3,977	1,295	5
Riverside	Blythe AP	40927	4,166	1,226	5
Riverside	Corona	42031	1,534	1,599	4
Riverside	Eagle Mountain	42598	4,277	1,131	5
Riverside	Elsinore	42805	1,874	1,924	4
Riverside	Hayfield Pumping Plant	43855	3,196	1,588	5

# Annual Heating and Cooling Degree Days

for Selected California Locations

County	Weather Station Location	Cooperative Station ID #	Cooling Degree Days (65° Base)	Heating Degree Days (65° Base)	DOE Climate Zone
Riverside	Idyllwild Fire Department	44211	333	5,071	3
Riverside	Indio Fire Station	44259	4,388	903	5
Riverside	Mecca Fire Station	45502	3,958	1,118	5
Riverside	Palm Springs	46635	4,224	951	5
Riverside	Riverside Citrus Exp Stn	47473	1,697	1,674	4
Riverside	Riverside Fire Station	47470	1,863	1,475	4
Riverside	San Jacinto R S	47813	1,903	1,914	4
Riverside	Sun City	48655	1,710	2,123	4
Riverside	Thermal Rgnl AP	48892	3,916	1,141	5
Sacramento	Folsom Dam	43113	1,528	2,532	4
Sacramento	Sacramento 5 ESE	47633	1,597	2,226	4
Sacramento	Sacramento AP	47630	1,248	2,666	4
San Benito	Hollister 2	44025	405	2,724	4
San Benito	Pinnacles National Monument	46926	882	2,907	4
San Bernardino	Baker	40436	3,607	2,011	5
San Bernardino	Barstow Fire Station	40521	2,566	2,294	5
San Bernardino	Big Bear Lake	40741	89	6,548	2
San Bernardino	Daggett Barstow DAG Airport	42257	2,915	2,228	5
San Bernardino	El Mirage Field	42771	1,370	3,616	4
San Bernardino	Fontana Kaiser	43120	1,905	1,351	4
San Bernardino	Iron Mountain	44297	4,476	1,156	5
San Bernardino	Lake Arrowhead	44671	462	5,450	3
San Bernardino	Mitchell Cavern	45721	2,066	2,902	5
San Bernardino	Mountain Pass	45890	1,494	4,105	3
San Bernardino	Needles AP	46118	4,545	1,227	5
San Bernardino	Parker Reservoir	46699	4,523	1,230	5
San Bernardino	Redlands	47306	1,714	1,904	4
San Bernardino	San Bernardino	47723	1,937	1,599	4
San Bernardino	Trona	49035	2,922	2,492	5
San Bernardino	TwentyNine Palms	49099	3,064	1,910	5
San Bernardino	Victorville Pump Plant	49325	1,735	2,929	4
San Diego	Alpine	40136	1,382	1,926	4
San Diego	Borrego Desert Park	40983	3,928	1,130	5
San Diego	Campo	41424	821	3,133	4
San Diego	Chula Vista	41758	862	1,321	4
San Diego	Cuyamaca	42239	457	4,988	3
San Diego	El Cajon	42706	1,371	1,560	4
San Diego	El Capitan Dam	42709	1,712	1,419	4
San Diego	Escondido No 2	42863	1,436	1,464	4
San Diego	Henshaw Dam	43914	786	3,651	4
San Diego	La Mesa	44735	1,261	1,313	4
San Diego	Oceanside Marina	46377	505	2,009	4
San Diego	Palomar Mountain Observatory	46657	963	4,060	3
San Diego	Ramona Fire Department	47228	1,036	2,192	4
San Diego	San Diego Lindburgh AP	47740	866	1,063	4
San Diego	San Diego Miramar NAS	893107	979	1,800	4
San Diego	San Diego N. Island NAS	893112	801	1,446	4
San Diego	San Pasqual Animal PK	47874	1,313	1,725	4
San Diego	Vista 2 NNE	49378	1,047	1,514	4
San Francisco	San Francisco Downtown	47772	164	2,589	4
San Francisco	San Francisco Oceanside	47767	17	3,653	4
San Joaquin	Lodi	45032	1,057	2,710	4
San Joaquin	Stockton AP	48558	1,456	2,563	4
San Joaquin	Stockton Fire Station	48560	1,203	2,686	4

# Annual Heating and Cooling Degree Days

for Selected California Locations

County	Weather Station Location	Cooperative Station ID #	Cooling Degree Days (65° Base)	Heating Degree Days (65° Base)	DOE Climate Zone
San Joaquin	Tracy Carbona	48999	1,056	2,880	4
San Luis Obispo	Morro Bay Fire Dept.	45866	50	3,344	4
San Luis Obispo	Paso Robles	46730	785	2,932	4
San Luis Obispo	Paso Robles Mun PRB	46742	1,038	2,789	4
San Luis Obispo	Pismo Beach	46943	151	2,524	4
San Luis Obispo	San Luis Obispo	47851	476	2,129	4
San Mateo	Half Moon Bay	43714	11	3,737	4
San Mateo	Pacifica 4 SSE	46599	72	3,247	4
San Mateo	Redwood City	47339	422	2,764	4
San Mateo	San Francisco Intl AP	47769	142	2,862	4
San Mateo	San Gregorio 2 SE	47807	32	3,629	4
San Mateo	Woodside Fire Station	49792	569	2,769	4
Santa Barbara	Cachuma Lake	41253	970	1,994	4
Santa Barbara	Lompoc	45064	322	2,241	4
Santa Barbara	New Cuyama Fire Station	46154	996	3,321	4
Santa Barbara	Santa Barbara	47902	470	1,902	4
Santa Barbara	Santa Barbara Muni AP	47905	482	2,121	4
Santa Barbara	Santa Maria Public AP	47946	121	2,783	4
Santa Barbara	Twitchell Dam	49111	487	2,199	4
Santa Clara	Gilroy	43417	913	2,278	4
Santa Clara	Los Gatos	45123	613	2,641	4
Santa Clara	Mount Hamilton	45933	747	4,521	3
Santa Clara	Palo Alto	46646	452	2,584	4
Santa Clara	San Jose	47821	811	2,171	4
Santa Cruz	Ben Lomond No 4	40673	400	2,871	4
Santa Cruz	Santa Cruz	47916	162	2,836	4
Santa Cruz	Watsonville Waterworks WVI	49473	123	3,083	4
Shasta	Burney	41214	196	6,495	2
Shasta	Hat Creek	43824	314	5,685	2
Shasta	Manzanita Lake	45311	90	7,486	1
Shasta	Redding Municipal AP	47304	1,741	2,961	4
Shasta	Shasta Dam	48135	1,884	2,894	4
Shasta	Whiskeytown Reservoir	49621	1,628	3,240	4
Sierra	Downieville	42500	438	4,782	3
Sierra	Sierra City	48207	492	5,183	3
Sierra	Sierravilla R S	48218	119	6,884	2
Siskiyou	Callahan	41316	315	5,493	3
Siskiyou	Cecilville	41606	615	5,116	3
Siskiyou	Dunsmuir Treatment Plant	42574	503	4,711	3
Siskiyou	Happy Camp Ranger Station	43761	671	4,255	3
Siskiyou	Lava Beds National Monument	44838	387	6,395	2
Siskiyou	McCloud	45449	368	5,641	2
Siskiyou	Mount Shasta	45983	235	5,991	2
Siskiyou	Tulelake	49053	154	7,003	1
Siskiyou	Weed Fire Dept.	49499	271	6,023	2
Siskiyou	Yreka	49866	550	5,550	2
Solano	Fairfield	42934	975	2,649	4
Solano	Lake Solano	44712	1,420	2,716	4
Solano	Vacaville	49200	1,498	2,410	4
Sonoma	Cloverdale	41838	1,127	2,639	4
Sonoma	Fort Ross	43191	6	4,234	3
Sonoma	Graton	43578	288	3,179	4
Sonoma	Healdsburg	43875	853	2,501	4
Sonoma	Petaluma Fire Station	46826	385	2,741	4

## Annual Heating and Cooling Degree Days

for Selected California Locations

County	Weather Station Location	Cooperative Station ID #	Cooling Degree Days (65° Base)	Heating Degree Days (65° Base)	DOE Climate Zone
Sonoma	Santa Rosa	47965	526	2,694	4
Sonoma	Sonoma	48351	717	2,647	4
Sonoma	Warm Springs DA	49440	624	2,962	4
Stanislaus	Modesto City-County AP	45738	1,570	2,358	4
Stanislaus	Newman	46168	1,449	2,680	4
Stanislaus	Turlock #2	49073	1,506	2,519	4
Sutter *	Yuba City	n/a	1,762	2,437	4
Tehama	Mineral	45679	81	7,384	1
Tehama	Red Bluff WB AP	47292	1,926	2,647	4
Trinity	Big Bar 4 E	40738	939	3,831	4
Trinity	Trinity River Hatchery	49026	641	4,527	3
Trinity	Weaverville	49490	664	4,721	3
Tulare	Ash Mountain	40343	1,976	2,741	4
Tulare	Grant Grove	43551	155	6,844	2
Tulare	Lemon Cove	44890	1,939	2,336	4
Tulare	Lindsay	44957	1,707	2,505	4
Tulare	Lodgepole	45026	31	8,399	1
Tulare	Porterville	47077	2,246	2,053	5
Tulare	Three Rivers Edison PH1	48917	1,983	2,615	4
Tulare	Visalia	49367	1,685	2,588	4
Tuolumne	Cherry Valley Dam	41697	656	4,942	3
Tuolumne	Hetch Hetchy	43939	619	4,740	3
Tuolumne	Sonora R S	48353	1,030	3,618	4
Ventura	Ojai	46399	989	2,092	4
Ventura	Oxnard (Camaril	46569	404	1,935	4
Ventura	Santa Paula	47957	602	1,904	4
Yolo	Brooks Farnham Ranch	41112	1,393	2,815	4
Yolo	Davis 2 WSW Exp Farm	42294	1,127	2,853	4
Yolo	Winters	49742	1,640	2,527	4
Yolo	Woodland 1 WNW	49781	1,417	2,683	4
Yuba	Dobbins 1 S	42456	969	3,418	4
Yuba	Marysville	45385	1,687	2,488	4
Yuba	Strawberry Valley	48606	312	5,298	3

Reference: National Oceanic & Atmospheric Administration (NOAA), Annual Degree Days to Selected Bases, 1971-2000, released 6/20/02.

If a city or a nearby location where the services are being provided is not listed herein, Subgrantees should contact the local building department to determine the annual heating and cooling degree days. If this information is not available locally, Subgrantees shall exercise their best judgment based on information from similar climate areas.

\* There was no weather station available for Sutter County from the NOAA listing used. HDD and CDD were calculated by using an average between Red Bluff (47292) and Sacramento 5 ES (47633).



# California Energy Commission Climate Zones

by County and City

City	Zone	City	Zone	City	Zone
<b>Alameda County</b>		<b>Contra Costa County</b>		<b>Fresno County</b>	
Altamont	12	Hercules	3	Big Creek	16
Calaveras Reservoir	12/4	Pinole	3	Cedar Grove	16
Dublin	12	Richmond	3	Courtright Reservoir	16
Lake Del Valley	12	Rodeo	3	Dinkey Creek	16
Livermore	12	San Pablo	3	Florence Lake	16
Midway	12	Tassajara	2	Hume	16
Corral Hollow	12	Vine Hill	3	Huntington Lake	16
Pleasanton	12	All remaining locations	12	Kaiser Peak	16
San Antonio Reservoir	12			Kings River (Middle Fork)	16
Sunol	12			Kings River (North Fork)	16
All remaining locations	3			Kings River (South Fork)	16
		<b>Del Norte County</b>		Lakeshore	16
<b>Alpine County</b>		Crescent City	1	Mammoth Pool Reservoir	16
All locations	16	Elk Valley	16	Meadow Lakes	16
		Fort Dick	1	Mono Hot Springs	16
<b>Amador County</b>		Gasquet	16	Mount Darwin	16
Bear River	16	Gordon Mountain	16	Mount Pinchot	16
Cooks Station	16	Hiouchi	1	Pine Ridge	16
Pioneer	16	Horse Flat	16	Pinehurst	16
Plasse	16	Idlewild	1	Roaring River	16
Salt Springs Reservoir	16	Klamath	1	Shaver Lake	16
Silver Lake	16	Klamath Glen	1	Spanish Mountain	16
All remaining locations	12	Lake Earl	1	Thomas A. Edison Lake	16
		Patrick Creek	16	Trimmer	16
<b>Butte County</b>		Point Saint George	1	Vermilion Valley Dam	16
Big Bend	16	Red Mountain	16	Wishin Reservoir	16
Brush Creek	16	Requa	1	All remaining locations	13
Butte Meadows	16	Siskiyou Mountains	16		
Clipper Mills	16	Smith River	1	<b>Glenn County</b>	
Feather Falls	16	Smith River (Middle Fork)	16	Black Butte	16
Feather River (Middle Fork)	16	Smith River (North Fork)	16	All remaining locations	11
Feather River (North Fork)	16	Smith River (South Fork)	16		
Forbestown	16			<b>Humboldt County</b>	
Inskip	16	<b>El Dorado County</b>		Alderpoint	2
Jonesville	16	Aukum	12	Bear Buttes	2
Lomo	16	Cameron Park	12	Benbow	2
Pulga	16	Camino	12	Blocksburg	2
Stirling City	16	Clarksville	12	Briceland	2
All remaining locations	11	Coloma	12	Bridgeville	2
		Cool	12	Dinsmores	2
<b>Calaveras County</b>		Diamond Springs	12	Eel Rock	2
Arnold	16	El Dorado	12	Fort Seward	2
Dorrington	16	El Dorado Hills	12	Garberville	2
Ganns	16	Garden Valley	12	Harris	2
Hathaway Pines	16	Georgetown	12	Hoopa	2
Salt Springs Reservoir	16	Greenwood	12	Mail Ridge	2
Stanislaus	16	Kelsey	12	McCann	2
All remaining locations	12	Latrobe	12	Miranda	2
		Lotus	12	Mount Lassic	2
<b>Colusa County</b>		Outingdale	12	Myers Flat	2
All locations	11	Pilot Hill	12	Orleans	2
		Placerville	12	Phillipsville	2
<b>Contra Costa County</b>		Rescue	12	Redway	2
El Cerrito	3	Shingle Springs	12	Richardson Grove	2
El Sobrante	3	Smithflat	12	Salmon Mountain	16
		Somerset	12		
		All remaining 23 locations	16		

# California Energy Commission Climate Zones

by County and City

<b>Humboldt County</b>		<b>Kern County</b>		<b>Lassen County</b>	
Sequoia	2	Cuddy Canyon	16	All locations	16
Weitchpec	2	Edwards Air Force Base	14	<b>Los Angeles County</b>	
All remaining locations	1	El Paso Mountains	14	Acton	14
<b>Imperial County</b>		Frazier Park	16	Aliso Canyon	16
Midwell Well	14	Freeman Junction	14	Alondra Park	6
All remaining locations	15	Fremont Valley	14	Antelope Center	14
<b>Inyo County</b>		Garlock	14	Antelope Valley	14
Airport Lake	14	Glennville	16	Artesia	8
Amargosa Range	14	Gold Canyon	16	Avalon	6
Amargosa River	14	Golden Hills	16	Avocado Heights	16
Ballarat	14	Greenhorn Mountains	16	Bell	8
Bennetts Well	14	Havilah	16	Bell Gardens	8
Death Valley	14	Hillcrest Center	16	Bellflower	8
Death Valley Junction	14	Indian Wells Valley	14	Big Pines	16
Death Valley Wash	14	Inyokern	14	Big Rock Wash	14
Echo Canyon	14	Isabella Reservoir	16	Big Tujungs Canyon	16
Franklin Well	14	Johannesburg	14	Carson	6
Funeral Park	14	Keene	16	Caswell	16
Furnace Creek Wash	14	Kern River (South Fork)	16	Cerritos	8
Greenwater Range	14	Kernville	16	Commerce	8
Midway Well	14	Koehn Lake	14	Compton	8
Miller Spring	14	Lake Isabella	16	Cornell	6
Nopah Range	14	Last Chance Canyon	14	Cudahy	8
Owlshead Mountains	14	Lebec	16	Culver City	8
Pahrump Valley	14	Little Dixie Wash	14	Del Aire	6
Panamint Springs	14	Lone Tree Canyon	16	Desert View Highland	14
Panamint Valley	14	Loraine	16	Devils Canyon	16
Rhodes Wash	14	Miracle Hot Springs	16	Dominguez	8
Ryan	14	Mojave	14	Downey	8
Sheep Canyon	14	Monolith	16	East Compton	8
Shoshone	14	Neuralia	14	East Pasadena	16
Slate Range	14	North Edwards	14	El Segundo	6
Stovepipe Wells	14	Onyx	16	Elizabeth Lake Canyon	16
Tecopa	14	Randsburg	14	Fairmont	14
Valley Wells	14	Ridgecrest	14	Florence	8
Wingate Wash	14	Rogers Lake	14	Gardena	8
Cottonwood Canyon	14/16	Rosamond	14	Gorman	16
All remaining locations	16	Rosamond Lake	14	Green Valley	16
<b>Kern County</b>		Saltdale	14	Harbor City	8
Actis	14	Searles	14	Hawaiian Gardens	8
Alta Sierra	16	Tehachapi	16	Hawthorne	8
Bissell	14	Tehachapi Mountains	16	Hermosa Beach	6
Bodfish	16	Tehachapi Pass	16	Hi Vista	14
Boron	14	Walker Pass	16	Hidden Springs	16
Breckenridge Mountain	16	Weldon	16	Huntington Park	8
Brown	14	Willow Springs	14	Inglewood	8
Buckhorn Lake	14	Wofford Heights	16	Juniper Hills	14
Caliente	16	All remaining locations	13	Lake Los Angeles	14
California City	14	<b>Kings County</b>		Lakewood	8
Cantil	14	All locations	13	Lancaster	14
China Lake	14	<b>Lake County</b>		Lawndale	8
Claraville	16	All locations	2	Lennox	8
				Leona Valley	14
				Little Rock Wash 4	14

# California Energy Commission Climate Zones

by County and City

<b>Los Angeles County</b>		<b>Los Angeles County</b>		<b>Mariposa County</b>	
Littlerock	14	Valyermo	14	Midpines	16
Llano	14	Venice	6	Pilot Peak	16
Lomita	6	Vernon	8	Usona	13
Long Beach	6/8	Vincent	14	Wawona	16
Los Angeles	8/9	Walnut Park	8	Yosemite Valley	16
Lynwood	8	West Athens	8	Yosemite Village	16
Malibu	6	West Carson	6	All remaining 15 locations	12
Manhattan Beach	6	West Compton	8	<b>Mendocino County</b>	
Maywood	8	Westmont	8	Albion	1
Monte Nido	6	Willow Brook	8	Anchor Bay	1
Mount San Antonio	16	Willowbrook	8	Black Butte River	16
Mount Wilson	16	Wilsona Gardens	14	Branscomb	1
Norwalk	8	Zuma Canyon	6	Bruhel Point	1
Pacific Palisades	6	All remaining 99 locations	9	Caspar	1
Pacoima	16	<b>Madera County</b>		Cleone	1
Pacoima Canyon	16	Bass Lake	16	Comptche	1
Palmdale AP	14	Mammoth Pool Reservoir	16	Elk	1
Palos Verdes Estates	6	Mount Lyell	16	Etsel Ridge	16
Paramount	8	North Fork	16	Fort Bragg	1
Pearblossom	14	San Joaquin River (E Fork)	16	Gualala	1
Pearland	14	San Joaquin River (M Fork)	16	Gualala River (South Fork)	1
Point Dume	6	San Joaquin River (N Fork)	16	Hales Grove	1
Point Fermin	6	San Joaquin River (S Fork)	16	Inglennook	1
Pyramid Lake	16	San Joaquin River (W Fork)	16	Leech Lake Mountain	16
Quartz Hill	14	Sierra Nevada	16	Leggett	1
Rancho Palos Verdes	6	Wishin	16	Little River	1
Redman	14	All remaining locations	13	Manchester	1
Redondo Beach	6	<b>Marin County</b>		Mendocino	1
Rolling Hills	6	Black Point	2	Point Arena	1
Rolling Hills Estates	6	Burdell	2	Ranch	1
Rosamond Lake	14	Corte Madera	2	Rockport	1
San Antonio Canyon	16	Fairfax	2	Westport	1
San Clemente Island	6	Forest Knolls	2	All remaining 34 locations	2
San Gabriel Mountains	16	Hamilton A.F.B.	2	<b>Merced County</b>	
San Gabriel River (West For	16	Kentfield	2	All locations	12
San Pedro	6	Larkspur	2	<b>Modoc County</b>	
San Pedro Bay	6	Nicasio	2	All locations	16
Sandberg	16	Novato	2	<b>Mono County</b>	
Santa Catalina Island	6	Petaluma River	2	All locations	16
Santa Monica	6	Ross	2	<b>Monterey County</b>	
Santa Monica Bay	6	San Anselmo	2	Alisal	3
Santa Monica Mountains	6	San Quentin	2	Alisal Slough	3
Saugus	6	San Rafael	2	Aromas	3
Signal Hill	6	Santa Venetia	2	Bolsa Knolls	3
South Gate	8	Woodacre	2	Carmel Highlands	3
Tarzana	6	All remaining 26 locations	3	Carmel Valley	3
Tejon Pass	16	<b>Mariposa County</b>		Carmel-by-the-Sea	3
Tejon Rancho	16	Buck Meadows	16	Castroville	3
Three Points	14	El Portal	16	Chualar	3
Topanga	6	Fish Camp	16	Del Rey Oaks	3
Topanga Beach	6	Half Dome	16		
Topanga Canyon	6	Merced River (South Fork)	16		
Torrance	6				
U.S.N. Facility, San Clement	6				
U.S.N. Shipyard, Long Beac	6				

# California Energy Commission Climate Zones

by County and City

<b>Monterey County</b>		<b>Orange County</b>		<b>Riverside County</b>	
Elkhorn Slough	3	Laguna Niguel	6	Desert Hot Springs	15
Fort Ord	3	Newport Bay	6	Durmid	15
Gonzales	3	Newport Beach	6	Eagle Mountain	14
Gorda	3	San Clemente	6	Eagle Mountains	14
Lucia	3	San Juan Capistrano	6	Ford Dry Lake	15
Marina	3	Seal Beach	6	Fried Liver Wash	14
Monterey	3	South Laguna	6	Hayfield	14
Monterey Bay	3	Sunset Beach	6	Hayfield Lake	14
Moss Landing	3	Surfside	6	Idyllwild	16
Notleys Landing	3	U.S.N. Weapons Station, Se	6	Inca	15
Pacific Grove	3	Westminster	6	Indian Wells	15
Pebble Beach	3	All remaining 32 locations	8	Indio	15
Point Lobos	3			La Quinta	15
Point Sur	3	<b>Placer County</b>		Martinez Canyon	15
Posts	3	Applegate	11	McCoy Wash	15
Prunedale	3	Auburn	11	Mecca	15
Salinas	3	Bowman	11	Mesaville	15
Sand City	3	Clipper Gap	11	Midland	15
Seaside	3	Colfax	11	Mount Center	16
Soledad	3	Elders Corner	11	Mount San Jacinto	16
Spence	3	Granite Bay	11	Nicholls Warm Springs	15
Spreckels	3	Hidden Valley	11	Nightingale	16
U.S.N. Facility, Point Sur	3	Lincoln	11	North Palm Springs	15
All remaining 35 locations	4	Loomis	11	Oasis	15
		Meadow Vista	11	Palen Lake	15
<b>Napa County</b>		Newcastle	11	Palen Mountains	15
Berryessa Peak	2/12	North Auburn	11	Palm Canyon	15
All remaining locations	2	Penryn	11	Palm Desert	15
		Rocklin	11	Palm Desert Country	15
<b>Nevada County</b>		Roseville	11	Palm Springs	15
Cedar Ridge remaining	11	Sheridan	11	Palo Verde Valley	15
Chicago Park remaining	11	Weimar	11	Pinkham Wash	15
French Corral remaining	11	Whitney	11	Pinto Mountains	14
Grass Valley remaining	11	All remaining 27 locations	16	Pinto Wash	14
Higgins Corner remaining	11			Porcupine Wash	14
La Barr remaining	11	<b>Plumas County</b>		Rancho Mirage	15
Nevada City remaining	11	All locations	16	Rice Valley	15
North Columbia remaining	11			Ripley	15
North San Juan remaining	11	<b>Riverside County</b>		Salton Sea	15
Penn Valley remaining	11	Anza	16	San Geronio Pass	15
Pilot Peak remaining	11	Banning	15	San Geronio River	15
Rough and Ready remainin	11	Big Maria Mountains	15	San Jacinto Mountains	15
All remaining 16 locations	16	Blythe	15	Santa Rosa Mountains	15
		Box Canyon	15	Smoke Tree Wash	14
<b>Orange County</b>		Cabazon	15	Thermal	15
Capistrano Beach	6	Cahuilla	16	Thomas Mountain	16
Corona Del Mar	6	Cathedral City	15	Thousand Palms	15
Costa Mesa	6	Chiriaco Summit	14	White Water	15
Dana Point	6	Chuckwalla Mountains	14	All remaining 48 locations	10
Emerald Bay	6	Chuckwalla Valley	15		
Fountain Valley	6	Coachella	15	<b>Sacramento County</b>	
Huntington Beach	6	Coachella Valley	15	All locations	12
John Wayne AP	6	Deep Canyon	15		
La Habra	9	Desert Beach	15	<b>San Benito County</b>	
Laguna Hills	6/8	Desert Center	15	All locations	4

# California Energy Commission Climate Zones

by County and City

San Bernardino County		San Bernardino County		San Diego County	
Alta Loma	10	Rialto	10	Julian	14
Amboy	15	Rice	15	Lake Henshaw	14
Bagdad	15	Running Springs	16	Lakeside	10
Big Bear City	16	Saltmarsh	15	Live Oak Springs	14
Big Bear Lake	16	Saltus	15	Loert Otay Reservoir	10
Black Meadow Landing	15	San Bernardino	10	Lower Bear River Reservoir	16
Bloomington	10	San Bernardino Mountains	16	Margarita Peak	10
Bristol Lake	15	San Gorgonio Mountain	16	Mesa Grande	14
Cadiz	15	Seven Oaks	16	Monument Peak	14
Cadiz Lake	15	Silverwood Lake	16	Morena Village	14
Cadiz Valley	15	Upland	10	Mount Laguna	14
Cajon Junction	16	Vidal	15	Oak Grove	14
Cajon Summit	16	Vidal Junction	15	Ocotillo Wells	15
Camp Angelus	16	Vidal Valley	15	Pala	10
Chambless	15	Vidal Wash	15	Palomar Mountain	14
Chino	10	Whipple Mountains	15	Pauma Valley	10
Chino Hills	10	Whitewater River (North For	16	Pine Valley	14
Chubbuck	15	Whitewater River (South For	16	Potrero	14
Colorado River	15	Wrightwood	16	Poway Valley	10
Colton	10	Yucaipa	10	Rainbow	10
Crestline	16	All remaining 138 locations	14	Ramona	10
Cross Roads	15			Ranchita	14
Cucamonga	10	<b>San Diego County</b>		Rancho Bernardo	10
Danby Lake	15	Agua Caliente Springs	15	Rancho San Diego	10
Del Rosa	16	Alpine	10	San Diego	7/10
Devore	10	Barona	10	San Felipe	14
Earp	15	Barrett Dam	10	San Luis Rey River (West F	14
East Highlands	10	Barrett Junction	10	San Marcos	10
Fawnskin	16	Bonsall	10	San Mateo Canyon	10
Fontana	10	Borrego	15	San Onofre Canyon	10
Forest Falls	16	Borrego Springs	15	San Pasqual	10
Grand Terrace	10	Bostonia	10	San Vicente Reservoir	10
Green Valley Lake	16	Boulevard	14	San Ysidro Mountains	10
Grommet	15	Camp Pendleton	10	Santa Ysabel	14
Havasu Lake	15	Campo	14	Santee	10
Highland	10	Casa de Oro, Mount Helix	10	Spring Valley	10
Java	15	Cuyamaca Peak	14	Suncrest	10
Lake Arrowhead	16	De Luz	10	Sweetwater Reservoir	10
Lake Havasu	15	Del Dios	10	Tecate	14
Loma Linda	10	Descanso	14	Tierra del Sol	14
Los Serranos	10	Dos Cabezas	15	Valley Center	10
Lytle Creek	16	Duguynos Canyon	15	Warner Springs	14
Mentone	10	Dulzura	10	Wynola	14
Milligan	15	El Cajon	10	All remaining 43 locations	7
Montclair	10	El Capitan Reservoir	14		
Mount Baldy	16	Encanto	10	<b>San Francisco County</b>	
Mount San Antonio	16	Escondido	10	Farallon Island	1
Muscoy	10	Fallbrook	10	All remaining locations	3
Needles	15	Fernbrook	10		
Norton AFB	10	Guatay	14	<b>San Joaquin County</b>	
Ontario	10	Harbinson Canyon	10	All locations	12
Parker Dam	15	Henshaw Dam	10		
Prado Flood Control Basin	10	Jacumba	14		
Rancho Cucamonga	10	Jacumba Mountains	15		
Redlands	10	Jamul	10		

# California Energy Commission Climate Zones

by County and City

<b>San Luis Obispo County</b>		<b>Santa Barbara County</b>		<b>Solano County</b>	
Arroyo Grande	5	All remaining locations	5	All remaining locations	12
Avila Beach	5				
Baywood Park	5	<b>Santa Clara County</b>		<b>Sonoma County</b>	
Cambria	5	Calaveras Reservoir 12/4	12/4	Annapolis	1
Cayucos	5	All remaining locations	4	Bodega	1
Edna	5			Bodega Bay	1
Estero Bay	5	<b>Santa Cruz County</b>		Bodega Head	1
Grover Beach	5	All locations	3	Cazadero	1
Grover City	5			Duncans Mills	1
Harmony	5	<b>Shasta County</b>		Fort Ross	1
Huasna	5	Big Bend	16	Jenner	1
Huasna River	5	Big Lake	16	Ocean View	1
Irish Hills	5	Bollibokka Mountain	16	Plantation	1
Lopez Lake	5	Burney	16	Soda Springs	1
Los Berros Canyon	5	Burney Mountain	16	Stewarts Point	1
Los Osos	5	Cassel	16	All remaining locations	2
Morro Bay	5	Castella	16		
Nipomo	5	Gayton	16	<b>Stanislaus County</b>	
Oceano	5	Dana	16	All locations	12
Pismo Beach	5	Delta	16		
Point Buchon	5	Fall River	16	<b>Sutter County</b>	
Point Piedras Blancas	5	Fall River Mills	16	All locations	11
San Luis Obispo	5	Glenburg	16		
San Luis Obispo Bay	5	Hat Creek	16	<b>Tehama County</b>	
San Simeon	5	Knob	16	Barkley Mountain	16
Santa Maria River	5	Lake Britton	16	Lyonsville	16
Whale Rock Reservoir	5	Lakehead	16	Manton	16
All remaining 34 locations	4	Lamoine	16	Mill Creek	16
		Lassen Peak	16	Mineral	16
<b>San Mateo County</b>		Manzanita Lake	16	North Yolla Bolly Mountains	16
All locations	3	McArthur	16	Saint Bernard	16
		McCloud River	16	South Yolla Bolly Mountains	16
<b>Santa Barbara County</b>		Montgomery Creek	16	All remaining locations	11
Cuyama	4	Obie	16		
Cuyama Valley	4	O'Brien	16	<b>Trinity County</b>	
New Cuyama	4	Old Station	16	Island Mountain	2
Ventupopa	4	Pittville	16	Kekawaka	2
Capitan	6	Round Mountain	16	Kettenpom	2
Carpinteria	6	Shasta Lake	16	Zenia	2
Concepcion	6	Shingletown	16	All remaining locations	16
Drake	6	Trinity Mountains	16		
Gaviota	6	Viola	16	<b>Tulare County</b>	
Gaviota Pass	6	All remaining 34 locations	11	California Hot Springs	16
Goleta	6			Camp Nelson	16
Isla Vista	6	<b>Sierra County</b>		Fairview	16
Montecito	6	All locations	16	Florence Peak	16
Naples	6			Giant Forest	16
Point Conception	6	<b>Siskiyou County</b>		Grant Grove	16
San Miguel Island	6	All locations	16	Greenhorn Mountains	16
Santa Barbara	6			Johnsondale	16
Santa Barbara Island	6	<b>Solano County</b>		Kaweah River (Middle fork)	16
Santa Cruz Island	6	Mare Island Naval Facility	3	Little Kern River	16
Santa Rosa Islands	6	Monticello Dam 2		Mineral King	16
Summerland	6	U.S.N. Facility, Vallejo	3	Mount Whitney	16
Tajiguas	6	Vallejo	3	Olancha Peak	16

# California Energy Commission Climate Zones

by County and City

<b>Tulare County</b>		<b>Ventura County</b>		<b>Yolo County</b>	
Pine Flat	16	Apache Canyon	16	Berryessa Peak	2/12
Sherman Peak	16	Bardsdale	9	All remaining locations	12
Silver City	16	Casitas Springs	9		
Tobias Peak	16	Cuddy Canyon	16	<b>Yuba County</b>	
Wilsonia	16	Dry Canyon	16	Camptonville	16
Yucca Mountain	16	Fillmore	9	Challenge	16
All remaining locations	13	Frazier Mountain	16	Middle Yuba River	16
		Lake Casitas	9	New Bullards Bar Reservoir	16
<b>Tuolumne County</b>		Meiners Oaks	9	North Yuba River	16
Big Oak Flat	12	Moorpark	9	Oregon Peak	16
Chinese Camp	12	Mount Pinos	16	Strawberry Valley	16
Columbia	12	Newbury Park	9	Woodleaf	16
Groveland	12	Oak Ridge	9	All remaining locations	11
Hetch Hetchy Junction	12	Oak View	9		
Jacksonville	12	Ojai	9		
Jamestown	12	Pine Mountain	16		
Melones Reservoir	12	Piru	9		
Mi-Wuk Village	12	Quatal Canyon	16		
Moccasin	12	Santa Clara River	6/9		
New Don Pedro Reservoir	12	Santa Paula	9		
Sonora	12	Santa Susana	9		
Soulsbyville	12	Sespe	9		
Standard	12	Simi Valley	9		
Stent	12	Sulphur Springs	9		
Tuolumne	12	Thousand Oaks	9		
Tuttletown	12	Wheeler Springs	16		
Twain Harte	12	All remaining locations	6		
All remaining locations	16				

CEC Climate Zones will be used with the new energy audit tool.

## ***Energy Conservation Priority List***

The energy audit will be used to ascertain those energy conservation measures that are most energy efficient for the dwelling. Prior to using the energy audit, the Subgrantees shall perform the activities of outreach, intake, dwelling assessment, health and safety, minor envelope repairs, and infiltration reduction based on blower-door technology in dwellings. Based on the data provided by the six NEAT pilot Subgrantees during Program Year 1998 and as approved by DOE, the following energy conservation measures shall be installed where feasible in site-built single family dwellings, and small multi-family dwellings (less than five [5] units):

Climate Zone 4 (less than 2,000 CDD and less than 4,000 HDD)

- Setback/smart thermostats
- Attic insulation
- Floor insulation
- Lighting retrofits (to compact florescent lights)

Climate Zone 5 (2,000 CDD or more and less than 4,000 HDD)

- Setback/smart thermostats
- Attic insulation
- Evaporative cooler
- Storm windows for slab-on-grade site-built single family dwellings and small multi-family dwellings only

All other units that do not meet the criteria for using the priority list will require an energy audit.

The department is currently evaluating energy audit tools and updating the priority lists. The California Energy Commission (CEC) zones will be used instead of degree days associated with weather stations. To be more consistent with the applicability of Title 24 requirements and to remove the subjectivity related to using weather stations, the climate zone change is being made. The field study is currently being conducted to verify results obtained through computer simulations using RemDesign. This work is scheduled to be completed by July 1, 2010.

## ***General Heat Waste Measures***

In addition to the above energy conservation measures priority lists, Subgrantees shall install the following general heat waste measures in all types of dwellings if feasible, including multi-unit dwellings and manufactured homes:

- Evaporative cooler covers and air conditioner vent covers
- Water heater blankets
- Insulation of up to the first five feet of water pipes



- Water flow restrictors
- Filter replacements for heating and cooling appliances
- Weatherstripping for exterior doors

To install other energy conservation measures in site-built dwellings or in multi-unit dwellings (five or more units), the Subgrantee must use the NEAT or MHEA energy audit and install only those feasible energy conservation measures at or above a savings-to-investment ratio of one.

The department is currently evaluating all measures in conjunction with the energy audit tool analysis. This work is scheduled to be completed by July 1, 2009.

## ***Notices of Public Hearing***

Public notices were published in the following newspapers:

Los Angeles Times  
Los Angeles CA

Published on April 19, 2010

Record Searchlight  
Redding CA

Published on April 19, 2010

Sacramento Bee  
Sacramento CA

Published on April 19, 2010

## DOE APPLICATION FOR ADDITIONAL ADMINISTRATIVE FUNDS

Agency					DOE Contract Number	
SECTION A - ADDITIONAL ADMINISTRATION FUND CALCULATION						
Funding Source	Total Funding	Prorated Administrative Costs	Maximum Allowable Administration	Overage (Shortage)	Additional DOE Admin. Requested	Percent Increase (Max. 5%)
DOE						
LIHEAP						
CSBG						
HCD						
Utility Program:						
Other:						
Other:						
Other:						
<b>TOTAL</b>						
SECTION B - JUSTIFICATION FOR REQUEST						
SECTION C - ADMINISTRATIVE FUND ALLOCATION METHODOLOGY						
SECTION D - AUTHORIZATION						
Authorized Name/Title (Please Print)					Authorized Signature	
Email Address					Telephone Number	Date
CSD USE ONLY						
Approved <input type="checkbox"/>		Denied <input type="checkbox"/>		Date		
Increase Approved:		Reason for Denial:				
CSD Name/Title (Please Print)					CSD Authorized Signature	

## DOE APPLICATION FOR ADDITIONAL ADMINISTRATIVE FUNDS

CSD 574 (Rev. 04/04/08)

## Instructions

## General Instructions

- Use the form to request up to an additional 5% of administration funds for the DOE Weatherization Assistance Program.
- Additional administrative funds are not available to those agencies whose total DOE allocation exceeds \$350,000 in a program year.
- *There is no contractor's equivalent allowed for this form.*

Section AAdditional Administrative  
Fund Calculation

- Enter all of the Agency's Funding Sources (Column A).
- Enter all of the Agency's total funding for each source under Total Funding (Column B).
- Enter the Prorated Allowable Administrative Costs for all of the agency's funding sources.
- Enter the maximum allowable administrative costs for each of the agency's programs under Maximum Allowable Administration.
- If the prorated administrative cost is larger than administrative cost, subtract Column D from Column C. If the total administrative cost is larger than the prorated administrative cost, then subtract Column C from Column D, the result is your (OVERAGE) or (SHORTAGE).
- Enter the total amount of the additional administrative costs required. The amount of Additional Administrative Requested cannot exceed 10% of the net of the total contract allocation less any
- Enter the amount of the percent increase.
- EXAMPLE:

A.	B.	C.	D.	E.	F.	G.
Funding Source	Total Funding	Prorated Admin. Costs	Max. Allowable Admin.	Overage (Shortage)	Add. Admin. Requested	% Increase (Max. 5%)
DOE	\$50,000	\$7,000	\$2,500	{ \$4,500 }	\$2,500	5%
OTHER	\$450,000	\$63,000				
TOTAL	\$500,000	\$70,000	\$2,500	(\$4,500)	\$2,500	

## Column

- B. Agency's total funding of \$500,000 ÷ by DOE funding of \$50,000 DOE funding comprises 10% of the agency's total funding.
- C. To find prorated administration costs, multiply the percentage of DOE funds by agency's total Prorated Administrative Costs.  
 $\$70,000 \times 10\% = \$7,000$ .
- D. To find maximum allowed administration cost, multiply agency's DOE funding by 5%.  
 $\$50,000 \times 5\% = \$2,500$ .
- E. Shortage \$4,500. (Column C – Column D.)
- F. Allowed additional administration costs.  $\$50,000 \times 10\% = \$5,000$ .  
**Note:** The percent increase cannot exceed a total of 10%.  
 $(5\% + 5\% = 10\%)$
- G. 5% increase. (Column F / Column B)

Section B

## Justification for Request

- Describe the justification for the request.

Section CAdministrative Fund  
Allocation Methodology

- Describe the methodology used for allocating administrative expenditures between the listed funding sources.

## Department of Community Services and Development

CSD 574 (Rev. 4/14/08)

**DOE APPLICATION FOR ADDITIONAL ADMINISTRATIVE FUNDS WORKSHEET**

Requesting Agency	DOE Allocation	Submittal Date
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1.	Does the total DOE allocation of the agency exceed \$350,000?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.	Has the contractor completed all sections of the application?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	Has the DOE data shown on the request form been verified, i.e., calculations, funding sources, etc.?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Comments:			
4.	Has the agency shown a need for additional DOE administrative funding?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Explain:			
5.	Is the methodology used for allocating administrative funds pass audit's review?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Enter audit staff member you consulted with.			
Explain:			
6.	Are CSBG funds being used for DOE administration and other programs?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If yes, explain how are they being used:			

  

<b>APPROVAL</b>			
What is the recommendation of the Field Representative?	<input type="checkbox"/> APPROVE	<input type="checkbox"/> DISAPPROVE	
Explain:			

  

Field Representative Signature	Date	Area Supervisor's Signature	Date
Program Manager's Signature	Date	Deputy Director's Approval	Date

**DOE APPLICATION FOR ADDITIONAL ADMINISTRATIVE FUNDS WORKSHEET****CSD 574 (Rev. 4/14/08)****Instructions**

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**General Instructions**

- This form is to be used by CSD Field Representatives to evaluate a DOE Application for Additional Administrative Funds CSD 575.
  - Agencies with DOE allocations that exceed \$350,000 do not qualify for additional administrative funds.
- 

**Review Criteria**

- Review the form for:
    - Clear explanations and justifications
    - Completeness
    - Correct calculations
    - Inclusion of all applicable funding sources
  - Determine if the agency shows an adequate need for additional DOE administrative funding. This may be indicated by evidence of insufficient funds to provide for an adequate staff of accountants or other personnel.
  - Consult with CSD audit staff regarding the methodology for allocation administrative funds between programs to determine if the methodology is acceptable.
    - Large agencies with multiple funding sources and large budgets should be scrutinized to determine how their prorated administrative costs are computed and toward what funding sources.
  - Review all CSD programs and determine how CSBG funds are being used for DOE administration and other programs.
-